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AGENDA REPORT
Consent | Information

October 6, 2025

TO: Chair Whitburn and Commissioners

FROM: Priscilla Mumpower, Assistant Executive Officer
Erica Sellen, Commission Clerk

SUBJECT: **Report on Recent Committee Meeting | Cities Advisory Committee's September 18, 2025 Meeting**

SUMMARY

The San Diego County Local Agency Formation Commission (LAFCO) will receive a report on the most recent meeting of its Cities Advisory Committee held on September 18th. The report is in the form of draft minutes and is being presented for information only consistent with an earlier request by Commissioner MacKenzie.

BACKGROUND

Cities Advisory Committee

The Cities Advisory Committee was restored in 2018 after becoming dormant in the 1990s. It presently serves in an ad-hoc capacity, advising the Commission with specific focus on developing and implementing LAFCO's adopted work plan. All 18 cities in San Diego County are represented on the Committee by their city manager or designee with moderator duties assigned to the Executive Officer. The Committee currently meets biannually, typically in September and March.

Administration
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Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Monica M. Steppe, Alt., County of San Diego
Kristi Becker, City of Solana Beach
Dane White, City of Escondido
John McCann, Alt., City of Chula Vista
Chair Stephen Whitburn, City of San Diego
Marni von Wilpert, Alt., City of San Diego
Vice Chair Barry Willis, Alpine Fire Protection
Jo MacKenzie, Vista Irrigation
David Drake, Alt., Rincon del Diablo
Brigette Browning, General Public
Eileen Delaney, Alt., General Public

DISCUSSION

San Diego LAFCO will receive a report on the most recent Committee meeting held September 18th at the County Administration Center and live-streamed. The report is provided in the form of attached draft minutes and responds to Commissioner MacKenzie's recent request for the Commission to receive timely updates on deliberations of its two advisory committees — Special Districts and Cities. The Commission received an update on the Special Districts Committee meeting held July 18th at its August 4th meeting.

ANALYSIS

None.

RECOMMENDATION

This item is presented to San Diego LAFCO for information only.

ALTERNATIVES FOR ACTION

None.

PROCEDURES

This item has been placed on San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation unless otherwise specified by the Commission.

On behalf of the Executive Officer,



Priscilla Mumpower
Assistant Executive Officer

Attachments:

1) CAC Roster
2) DRAFT: CAC Meeting Minutes – September 18, 2025

LAFCO
CITIES ADVISORY COMMITTEE

The Cities Advisory Committee serves in an ad-hoc capacity and advises San Diego LAFCO on germane items of interest as requested by the LAFCO Chair or Executive Officer. All 18 cities in San Diego County are represented on the Committee by the city manager or their designee and have one vote.



Paz Gomez
Deputy City Manager
City of Carlsbad



Tiffany Allen
Asst. City Manager
City of Chula Vista



Tina Friend
City Manager
City of Coronado



Ashley Jones
City Manager
City of Del Mar



Vince DiMaggio
Asst. City Manager
City of El Cajon



Jennifer Campbell
City Manager
City of Encinitas



Sean McGlynn
City Manager
City of Escondido



Tyler Foltz
City Manager
City of Imperial Beach



Lynette Santos
Community
Development Director
City of La Mesa



Lydia Romero
City Manager
City of Lemon Grove



Martin Reeder
Asst. Community
Development Director
City of National City



Jonathan Borrego
City Manager
City of Oceanside



Chris Hazeltine
City Manager
City of Poway



Dion Akers
Office of the Mayor
Regional Government
Affairs Manager
City of San Diego



Michelle Bender
City Manager
City of San Marcos



Wendy Kaserman
City Manager
City of Santee



Alyssa Muto
City Manager
City of Solana Beach



John Conley
City Manager
City of Vista

For more information visit:

https://www.sdlafco.org/about/advisory-committees/cities-advisory-committee

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SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION
AD HOC CITIES ADVISORY COMMITTEE SPECIAL MEETING

SEPTEMBER 18, 2025

San Diego County Administration Center
1600 Pacific Highway, Room 302
San Diego, California 92101

1. 10:00 A.M. – CALL TO ORDER

Executive Officer Keene Simonds called the meeting to order at 10:14 a.m.

Item 1a
ROLL CALL

Committee Secretary Erica Sellen performed the roll call with the following attendance recorded. Nine cities were represented.

Regular Members Present:

Chula Vista | Tiffany Allen
Encinitas | Jennifer Campbell
Imperial Beach | Tyler Foltz
La Mesa | Lynnette Santos
Lemon Grove | Lydia Romero
Solana Beach | Alyssa Muto
Vista | John Conley

Alternate Members Present:

Del Mar | Clem Brown
Santee | Gary Halbert

Regular Members Absent:

Carlsbad | Paz Gomez
Coronado | Tina Friend
Del Mar | Ashley Jones
El Cajon | Vince DiMaggio
Escondido | Sean McGlynn
National City | Martin Reeder
Oceanside | Jonathan Borrego
Poway | Chris Hazeltine
San Diego | Dion Akers
San Marcos | Michelle Bender
Santee | Marlene Best

The following members of San Diego LAFCO staff were present at roll call: Executive Officer Keene Simonds; Assistant Executive Officer Priscilla Mumpower; Local Government Analyst II Michaela Peters; Local Government Analyst I Meghan Traynor; Communications Associate Aiden Velasquez; and Commission Clerk Erica Sellen serving as Committee Secretary. LAFCO Consultants Pat Bouteller, Bill Fulton, Mike Stein and Adam Wilson were also present at the meeting.

Item 1b
PLEDGE OF ALLEGIANCE

John Conley, Vista, led the Pledge of Allegiance.

2. AGENDA REVIEW

Executive Officer Keene Simonds outlined the meeting agenda and stated Agenda Item No. 3 will be moved to after the Business Items.

3. COMMITTEE MEMBER REPORTS (moved to after Business Calendar)

Comments were received from the following members:

- Lydia Romero, Lemon Grove
- Alyssa Muto, Solana Beach
- Gary Halbert, Santee
- Tyler Foltz, Imperial Beach
- Jennifer Campbell, Encinitas
- Tiffany Allen, Chula Vista
- Clem Brown, Del Mar

4. CONSENT ITEMS

a) Approval of Meeting Minutes for December 19, 2024 (action)
The Committee considered draft summary minutes prepared for the last meeting held on December 14, 2024. Recommendation to approve.

b) Progress Report on 2025-2026 Workplan (information)
The Committee received an update on the adopted workplan and activities related to the 30 special projects set for 2025-2026. Information only.

c) Proposed Update to the Study Schedule
The Committee received an update on the Commission's rolling five-year study schedule. The update was intended to gather feedback on staff's intent to shift the coverage period from FY2025–2029 to FY2026–2030, ensuring alignment with the Commission's adopted workplan. The schedule continues to outline municipal service reviews identified in the workplan while recognizing that some studies may extend beyond a single year. Information only.

d) Legislative Report
The Committee received a report on active legislation relevant to the Commission's regulatory and planning responsibilities. Information only.

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On motion by Alyssa Muto (Solana Beach), seconded by Clem Brown (Del Mar), the Committee unanimously approved the Consent Calendar.

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5. BUSINESS ITEMS

a) Update on Sustainable Agricultural Lands Conservation Grant (SALC 2.0)

The Committee received an update on the Commission's ongoing Sustainable Agricultural Lands Conservation (SALC) planning grant, known as "SALC 2.0." This project is being conducted in partnership with the County of San Diego's Planning and Development Services and builds on findings from the initial SALC grant to analyze economic challenges facing small-scale agricultural operations and identify policy solutions. SALC 2.0 is currently in its fifth phase to develop a strategic plan for incentives, technical assistance, regulatory improvements, and other support mechanisms for small-scale agriculture. LAFCO staff seeks Committee input on two key topics: incorporating agricultural analysis into the municipal service review program and establishing a regional working group to promote affordable water access for farmers – including potential city participation.

Staff presentation provided by Local Government Analyst I Meghan Traynor.

Comments were received from the following members:

- Lydia Romero, Lemon Grove
- Tyler Foltz, Imperial Beach
- John Conley, Vista
- Alyssa Muto, Solana Beach

b) Update on High Priority Project | Municipal Service Review on the San Diego Association of Governments

The Committee received an update on LAFCO's scheduled municipal service review of the San Diego Association of Governments (SANDAG) – one of 10 high-priority projects in the approved work plan. This update responds to earlier Committee requests for regular briefings on high-priority municipal service review projects and is intended to ensure members can provide input on behalf of all cities regarding the document's preparation, including its current scale, scope, and performance measures developed to date. Staff seeks feedback on current and pending project activities. The item also provides the Committee with an opportunity to consider establishing a subcommittee to offer more focused input on the review's development, including the formulation of specific recommendations.

Staff presentation provided by Local Government Analyst I Meghan Traynor and LAFCO Consultant Bill Fulton.

Comments were received from the following members:

- Lydia Romero, Lemon Grove
- Tyler Foltz, Imperial Beach
- Alyssa Muto, Solana Beach
- Jennifer Campbell, Encinitas

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BUSINESS ITEMS CONTINUED…

Item 5b Continued
Executive Officer Simonds invited members to form a subcommittee to offer more focused input on the review's development, including the formulation of specific recommendations. The following members volunteered: Lydia Romero (Lemon Grove), Jeniffer Campbell (Encinitas), Lynette Santos (La Mesa), Tyler Foltz (Imperial Beach), Alyssa Muto (Solana Beach), and Gary Halbert (Santee).

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On motion by Clem Brown (Del Mar), seconded by Lynette Santos (La Mesa) the Committee made a formal recommendation to establish a subcommittee.

c) Current Workplan Update on High Priority Project | Municipal Service Review on Wholesale Water Agencies in San Diego County

The Committee received an update on LAFCO's scheduled municipal service review of wholesale water agencies in San Diego County – one of 10 high-priority projects in the approved work plan. This project includes a comprehensive review of the San Diego County Water Authority (CWA) and a proportional review of the Metropolitan Water District of Southern California (MET). The item is presented for feedback consistent with earlier Committee requests for regular briefings on high-priority municipal service review projects and is intended to ensure members can provide input on behalf of all cities regarding the document's preparation. The item also provides the Committee with an opportunity to consider establishing a subcommittee to offer more focused input on the document's development, including the formulation of specific recommendations.

Staff presentation provided by Assistant Executive Officer Priscilla Mumpower.

Comments were received from the following members:
- Gary Halbert, Santee
- Alyssa Muto, Solana Beach
- Tyler Foltz, Imperial Beach
- Lydia Romero, Lemon Grove

Executive Officer Simonds invited members to form a subcommittee to offer more focused input on the review's development, including the formulation of specific recommendations. Committee discussion followed with the suggestion to the Executive Officer to appoint interested members to form a sub-committee and facilitate meetings if formed.

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On motion by Alyssa Muto (Solana Beach), seconded by Lydia Romero (Lemon Grove) the Committee made a formal recommendation to authorize the Executive Officer to form a subcommittee.

6. LAFCO EXECUTIVE OFFICER REPORT

Executive Officer Keene Simonds noted the following items:

- Changes to the County Board of Supervisors appointed to LAFCO
- New Public Member Brigette Browning seated as a regular member.

7. OPEN EXPRESSION

Executive Officer Simonds asked if there were any members of the public who wished to address the Committee on a germane topic that is not directly part of the agenda.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

8. ADJOURNMENT

The Cities Advisory Committee meeting was adjourned at 11:17 a.m.

Attest:

Erica Sellen
Committee Secretary

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