AGENDA
LOCAL AGENCY FORMATION COMMISSION
MONDAY, NOVEMBER 4, 2013, 9:00 A.M.
ROOM 302, COUNTY ADMINISTRATION CENTER
1600 PACIFIC HIGHWAY
SAN DIEGO, CALIFORNIA

Due to the construction project at the County Administration Center, the North entrance parking lot will be closed and the South entrance lot will be open. Space is limited in the new parking structure, so arrive early, if possible.

1. Roll Call

2. Approval of Minutes of Meeting Held September 9, 2013

3. Executive Officer's Recommended Agenda Revisions

4. Commissioner/Executive Officer Announcements

   (A) Service Recognition and Retirement: Shirley Anderson, Assistant Executive Officer

5. Public Comment: Opportunity for members of the public to speak to the Commission on any subject matter within the Commission's jurisdiction, but not an item on today's agenda. Each speaker's presentation may not exceed 3 minutes. *Please note that for an item on today's agenda, speakers should fill out a speaker slip and address the commission when the agenda item is discussed and their name is called.*

CONSENT ITEM

All items listed under the Consent Items have 100% consent of landowners, are considered routine, and will be enacted in one motion. There will be no separate discussion of these items prior to Commission action on the motion, unless members of the Commission, staff, or the public request specific items to be removed from the Consent Agenda.

	Districts		**Recommended Action:**
6.	MSR/SR13-36 MSR/SR13-56 MSR/SR13-72 MSR/SR13-86	Disadvantaged Unincorporated Community Program Municipal Service Review and Sphere of Influence Determinations Wastewater Agencies: Buena Sanitation District (13-56); Lemon Grove Sanitation District (13-72); Pauma Valley Community Services District (13-36); and San Diego County Sanitation District (13-86). The report involves the acceptances of Statements of Determination per requirements of Government Code Section 56425 and 56430. No Environmental Determinations are associated with this item.	Review/ Accept

PUBLIC HEARING ITEM

Public Hearing Items require expanded public notification per provisions in State Law or directives of the Commission or Executive Officer.

	Districts		Recommended Action:
7.	MSR/SR13-49 MSR/SR13-51	Five-Year Sphere of Influence and Service Review: Alpine Fire Protection District (13-49) and Borrego Springs Fire Protection District. This item involves affirmation of the spheres of influence for the Alpine and Borrego Springs Fire Protection Districts. The two districts provide structural fire protection and emergency medical services in eastern unincorporated San Diego County. Affirmation of the spheres is exempt from CEQA pursuant to Section 15061(b)(3) of the State CEQA Guidelines because there is no possibility that the activity may have a significant effect on the environment. The Service Review is not subject to the environmental impact evaluation process per Section 15306 of the State CEQA Guidelines because the service review consists of basic data collection and research and is strictly for information.	Approve

JURISDICTIONAL INFORMATION ITEMS

(New and Continued Items from October 7th Agenda)

Jurisdictional Information Items are placed on the agenda for information purposes only per provisions in State Law or Local Policy/Procedures. Consequently, no Commission action can be taken on these items. Affected agencies should note that certain proposals (annexations to districts initiated by property owners or registered voters, or detachments from cities) trigger a 60-day period in which the subject agency (district or city) may adopt a resolution terminating proceedings.

	Districts		Recommended Action:
8.	DA13-40	Proposed "Sharp Hospice – Bonita House Annexation" to the San Diego County Sanitation District (1.11-acres). This item is on the agenda for information purposes only and no action is recommended. *(Continued from October 7th Agenda)*	Information
9.	RO13-46	Proposed "Vista Business Park Reorganization" (Vallecitos Water District) (17.17-acres). This item is only on the agenda for information purposes only and no action is recommended. *(Continued from October 7th Agenda)*	Information

OTHER BUSINESS ITEMS

Other business items involve administrative, budgetary, legislative, or personnel matters and may or may not be subject to public hearings.

		Recommended Action:
10.	November 2013 Legislative Update Report. An update on Legislation will be presented.	Receive/ Discussion/ Direction
11.	First Quarter FY 2013-14 Budget Update. A review of First Quarter Budget performance and the transfer of Apportionments and Reserve Funds will be presented.	Accept/ Direction
12.	LAFCO 2013 Draft Procedures Guide Update. An update of LAFCO Procedures Guide will be presented to comply with changes to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and local procedures. *(Continued from October 7th Agenda)*	Receive / Discussion / Adoption
13.	First Quarter FY 2013-14 Self-Approved Claims Report. A report summarizing expense claims approved by the Executive Officer.	Accept / Ratify

Adjournment – Next Meeting Monday, December 2, 2013, Room 302, County Administration Center. *The Executive Officer Performance Review Committee will be meeting immediately after the November 4, 2013 meeting in Room 306A, County Administration Center.*

POLITICAL REFORM ACT AND LAFCO DISCLOSURE REQUIREMENTS

The Political Reform Act prohibits a person appointed to the Local Agency Formation Commission from soliciting or accepting campaign contributions of more than $250 within the preceding 12 months from parties, participants, or their agents while a proceeding is pending before LAFCO and for three months following the decision. LAFCO commissioners who receive such contributions are required to disqualify themselves from participating in the proceedings. Both commissioners and contributors who are parties to the proceeding are required to disclose the contributions received or made.

In addition to the disclosure requirements discussed above, expenditures for political purposes related to a change of organization or reorganization proposal which has been submitted to the Commission, and contributions in support of or in opposition to such measures, shall be disclosed and reported to the same extent and subject to the same requirements as provided for local initiative measures presented to the electorate (Government Code Section 56700.1).

ACCESSIBILITY OF MEETINGS AND AGENDA MATERIALS

LAFCO agendas and documents included in the agenda packet are available in alternative formats, to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a LAFCO meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the LAFCO office, in writing, at 9335 Hazard Way, Suite 200, San Diego, CA 92123, of your request. Any request for mailed copies of agendas or agenda packets are valid for the calendar year in which the request is filed, and must be renewed following January 1 of each year.

Individuals requiring sign language interpreters should contact the Americans with Disabilities Coordinator at (619) 531-5205, in advance of the meeting, to make arrangements. Assistive Listening Devices (ALDs) are available and may be obtained at the Clerk of the Board of Supervisors' Reception Desk located in Room 402 of the County Administration Center, or by calling the LAFCO office at (858) 614-7755, in advance of the meeting, so that arrangements may be made. The ALD must be returned to the Clerk of the Board of Supervisors Reception Desk at the end of the meeting.

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