San Diego County
Local Agency Formation Commission
Regional Service Planning | Subdivision of the State of California

SPECIAL MEETING AGENDA
CITIES ADVISORY COMMITTEE

Thursday, September 18, 2025
10:00 A.M. to 11:30 A.M.

County of San Diego Administration Center
1600 Pacific Highway, Room 302
San Diego, California 92101

Moderator, LAFCO Executive Officer

Carlsbad	Chula Vista	Coronado	Del Mar	El Cajon	Encinitas
Escondido	Imperial Beach	La Mesa	Lemon Grove	National City	Oceanside
Poway	San Diego	San Marcos	Santee	Solana Beach	Vista

The Cities Advisory Committee is responsible for helping to inform the Commission and Executive Officer on all germane items relating to San Diego LAFCO's regulatory and planning responsibilities affecting cities. The current Committee has been called by the Executive Officer to review and provide ongoing feedback on LAFCO's FY2025-FY2026 adopted workplans. All 18 cities in San Diego County are represented on the Committee by the city manager or their designee and have one vote. Each city may also appoint one or more alternates. The Executive Officer is also a non-voting member and serves as moderator and is responsible for scheduling meetings.

The Committee will hold the September 18, 2025 special meeting in person at the County of San Diego Administration Center (1600 Pacific Highway, Room 302, in San Diego). Three-hour visitor parking is available using the Ash Street entrance. In person attendance by the public is welcomed. The public may also watch, listen, and otherwise participate in the meeting remotely by any of the following options.

1. The public may watch and listen to the meeting live on YouTube using the link provided on our website homepage (www.sdlafco.org).

2. The public may watch, listen, and participate in the meeting by Zoom (https://zoom.us/) or by telephone at (669) 900-9128 using Meeting/Webinar ID: 895 6767 7168 and Passcode 508649. Please use the "raise your hand" function in Zoom or push *9 by telephone if/when you wish to speak. Then wait until your name is called before speaking.

   a) The public may provide eComments on any item by emailing to erica.sellen@sdcounty.ca.gov

      - eComments received before 4:00 P.M. on Wednesday, September 17, 2025, will be forwarded to the Committee and posted online before the meeting. They will also be referenced during the meeting.

      - eComments received during the meeting and before the subject item is concluded will be read into the record by staff subject to the three-minute limit.

The Committee may proceed with the meeting, even where there is a disruption that prevents the Committee from broadcasting the meeting to members of the public or from receiving public comment from members of the public using a call-in option or internet-based service option, unless such disruption prevents a member of the Committee is participating under Government Code Section 54953, subdivision (e) or (f).

1. **10:00 A.M. – CALL TO ORDER BY MODERATOR**

   a) **Roll Call**
   b) **Pledge Of Allegiance**

2. **AGENDA REVIEW**

3. **COMMITTEE MEMBER REPORTS**

4. **CONSENT ITEMS**

   a) **Approval of Meeting Minutes for December 19, 2024 (action)**
   The Committee will consider draft summary minutes prepared for the last meeting held on December 19, 2024. Recommendation to approve as presented. (Pages 5-12)

   b) **Progress Report on 2025-2026 Workplan (information)**
   The Committee will receive an update on the adopted workplan and activities related to the 30 special projects scheduled for 2025-2026. Information only. (Pages 13-18)

   c) **Proposed Update to the Study Schedule (action)**
   The Committee will receive an update on the Commission's rolling five-year study schedule. This update is intended to gather feedback on staff's intent to shift the coverage period from FY2025–2029 to FY2026–2030, ensuring alignment with the Commission's adopted workplan. The schedule continues to outline municipal service reviews identified in the workplan while recognizing that some studies may extend beyond a single year. The item is being presented for information with the opportunity for the Committee to pull for discussion and provide additional feedback. Information only. (Pages 19-28)

   d) **Legislative Report (information)**
   The Committee will receive a report on active legislation relevant to the San Diego County Local Agency Formation Commission's (LAFCO) regulatory and planning responsibilities. The item is being presented for information with the opportunity for the Committee to pull for discussion and provide additional feedback. Information only. (Pages 29-32)

5. **BUSINESS ITEMS**

   a) **Update on Sustainable Agricultural Lands Conservation Grant (SALC 2.0) (discussion)**
   The Committee will receive an update on the Commission's ongoing Sustainable Agricultural Lands Conservation (SALC) planning grant, known as "SALC 2.0." This project is being conducted in partnership with the County of San Diego's Planning and Development Services and builds on findings from the initial SALC grant to analyze economic challenges facing small-scale agricultural operations and identify policy solutions. SALC 2.0 is currently in its fifth phase to develop a strategic plan for incentives, technical assistance, regulatory improvements, and other support mechanisms for small-scale agriculture. LAFCO staff seeks Committee input on two key topics: incorporating agricultural analysis into the municipal service review program and establishing a regional working group to promote affordable water access for farmers – including potential city participation. (Pages 33-38)

   Contact: Michaela Peters, Analyst II

BUSINESS ITEMS CONTINUED…

b) **Update on High Priority Project | Municipal Service Review on the San Diego Association of Governments (action)**
The Committee will receive an update on LAFCO's scheduled municipal service review of the San Diego Association of Governments (SANDAG) – one of 10 high-priority projects in the approved work plan. This update responds to earlier Committee requests for regular briefings on high-priority municipal service review projects and is intended to ensure members can provide input on behalf of all cities regarding the document's preparation, including its current scale, scope, and performance measures developed to date. Staff seeks feedback on current and pending project activities. The item also provides the Committee with an opportunity to consider establishing a subcommittee to offer more focused input on the review's development, including the formulation of specific recommendations. (Pages 39-46)

Contact: Meghan Traynor, Analyst I

c) **Current Workplan Update on High Priority Project | Municipal Service Review on Wholesale Water Agencies in San Diego County (action)**
The Committee will receive an update on LAFCO's scheduled municipal service review of wholesale water agencies in San Diego County – one of 10 high-priority projects in the approved work plan. This project includes a comprehensive review of the San Diego County Water Authority (CWA) and a proportional review of the Metropolitan Water District of Southern California (MET). The item is presented for feedback consistent with earlier Committee requests for regular briefings on high-priority municipal service review projects and is intended to ensure members can provide input on behalf of all cities regarding the document's preparation. The item also provides the Committee with an opportunity to consider establishing a subcommittee to offer more focused input on the document's development, including the formulation of specific recommendations. (Pages 47-50)

Contact: Priscilla Mumpower, Assistant Executive Officer

6. LAFCO EXECUTIVE OFFICER REPORT

7. OPEN EXPRESSION
This time is reserved for any member of the public to address the Committee on germane topics that are not directly part of the agenda. This includes requests for future Committee topics. Individuals are limited to three minutes.

8. ADJOURNMENT

Attest to Posting:



Erica Sellen
Committee Secretary

Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting.

Blank for Photocopying

4a

AGENDA REPORT
Consent | Action

September 18, 2025

TO: Cities Advisory Committee

FROM: Erica Sellen, Commission Clerk

SUBJECT: **Approval of Meeting Minutes for December 19, 2024**

SUMMARY

The Cities Advisory Committee ("Committee") will receive action minutes prepared for the last meeting held on Thursday, December 19, 2024. The minutes are in draft-form and being presented for formal approval with any corrections identified by the Committee.

BACKGROUND

The Ralph M. Brown Act was enacted in 1953 and requires public agencies to maintain written records for qualifying meetings that are approved by the legislative body in open session

DISCUSSION

This item is for the Committee to consider approving action minutes prepared by the Committee Secretary for the December 19, 2024 meeting consistent with the Brown Act.

ANALYSIS

The attached action minutes for the December 19, 2024 meeting accurately reflect the Committee's deliberations as recorded by the Committee Secretary. A video recording of the meeting has also been posted online at www.sdlafco.org/meetings.

Administration
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
E lafco@sdcounty.ca.gov
www.sdlafco.org

Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Monica M. Steppe, Alt., County of San Diego
Kristi Becker, City of Solana Beach
Dane White, City of Escondido
John McCann Alt., City of Chula Vista
Chair Stephen Whitburn, City of San Diego
Marni von Wilpert, Alt., City of San Diego
Vice Chair Barry Willis, Alpine Fire Protection
Jo MacKenzie, Vista Irrigation
David Drake, Alt., Rincon del Diablo
Brigette Browning, General Public
Eileen Delaney, Alt., General Public

RECOMMENDATION

It is recommended the Committee approve the draft action minutes prepared for the December 19, 2024 meeting as presented and consistent with Alternative One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to the Committee through a single motion:

Alternative One (recommended):
Approve the draft action minutes prepared for the December 19, 2024 meeting with any desired corrections or clarifications.

Alternative Two:
Continue to the next regular meeting and provide direction to staff as needed.

PROCEDURES

This item has been placed on the Committee's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Committee.

Respectfully,

Erica A. Sellen

Erica Sellen
Commission Clerk

Attachment: as stated

DRAFT
SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION
AD HOC CITIES ADVISORY COMMITTEE SPECIAL MEETING

DECEMBER 19, 2024

San Diego County Administration Center
1600 Pacific Highway, Room 302
San Diego, California 92101

1. 1:30 P.M. – CALL TO ORDER

Executive Officer Keene Simonds called the meeting to order at 1:37 p.m.

Item 1a
ROLL CALL

Committee Secretary Erica Sellen performed the roll call with the following attendance recorded. Ten cities were represented.

Regular Members Present:	**Alternate Members Present:**
Carlsbad | Paz Gomez (regular) Chula Vista | Tiffany Allen (regular) Coronado | Tina Friend (regular) Escondido | Sean McGlynn (regular) Imperial Beach | Tyler Foltz (regular) Lemon Grove | Lydia Romero (regular) National City | Martin Reeder (regular) San Diego | Dion Akers (regular) Santee | Marlene Best (regular) Solana Beach | Alyssa Muto (regular)	None

Regular Members Absent:

Del Mar | Ashley Jones (regular)
El Cajon | Vince DiMaggio (regular)
Encinitas | Pamela Antil (regular)
La Mesa | Lynnette Santos (regular)
Oceanside | Jonathan Borrego (regular)
Poway | Chris Hazeltine (regular)
San Marcos | Michelle Bender (regular)
Vista | John Conley (regular)

The following members of San Diego LAFCO staff were present at roll call: Executive Officer Keene Simonds; Assistant Executive Officer Priscilla Mumpower; Commission Counsel Aleks Giragosian; Local Government Analyst II Michaela Peters; Local Government Analyst I Joelle Burila; Local Government Analyst I Meghan Traynor; Communications Associate Aiden Velasquez; GIS Analyst Dieu Ngu; and Commission Clerk Erica Sellen. LAFCO Consultants Chris Cate and Adam Wilson were also present at the meeting.

Item 1b
PLEDGE OF ALLEGIANCE

LAFCO Consultant Chris Cate led the Pledge of Allegiance.

2. AGENDA REVIEW

Executive Officer Keene Simonds outlined the meeting agenda and had LAFCO staff proceed with self-introductions. Simonds also stated Agenda Item 4c will be pulled from Consent and moved to the beginning of Business.

3. COMMITTEE MEMBER REPORTS

No member reports provided.

4. CONSENT ITEMS

a) **Approval of Meeting Minutes for March 14, 2024 (action)**
The Committee considered draft summary minutes prepared for the last meeting held on March 14, 2024. Recommendation to approve.

b) **Update on 2024-2025 Workplan (information)**
The Committee received an update on the adopted workplan and activities associated with the 30 special projects set for 2024-2025. Information only.

**

On motion by Dion Akers (San Diego), seconded by Lydia Romero (Lemon Grove), the Committee unanimously approved the Consent Calendar.

5. BUSINESS ITEMS

Item 4c (moved from Consent)
Approved Policy on Conducting Municipal Service Reviews (L-106) (discussion)
The Committee received an update on the recently approved Legislative Policy 106 and its governing provisions related to conducting municipal service reviews. The policy – approved by the Commission in November 2024 – formalizes existing practice to provide all subject agencies an opportunity to review complete draft reports on municipal service reviews prior to their public presentation. Information only.

Staff presentation provided by Assistant Executive Officer Priscilla Mumpower followed by additional comments from the Executive Officer.

BUSINESS ITEMS CONTINUED

Item 4c (moved from Consent) Continued…

Comments were received from the following members:

- Tyler Foltz, Imperial Beach
- Alyssa Muto, Solana Beach
- Sean McGlynn, Escondido
- Dion Akers, San Diego

Committee discussion followed. No action.

a) Draft Policy on Public Member Appointments (discussion + possible action)

The Committee reviewed a draft policy to establish rules and procedures in making regular and alternate public member appointments. The item ties to the adopted workplan and presented in advance of the current regular public member's four-year term expiring in May 2025. The draft builds on recent practice and feedback provided by the Commission at its December 2, 2024 meeting and collectively aims to create a clear and known process. Staff anticipates drawing on the Committee feedback in presenting a final draft version to the Commission for action in February 2025.

Staff presentation provided by Assistant Executive Officer Priscilla Mumpower.

Comments were received from the following members:

- Lydia Romero, Lemon Grove
- Marlene Best, Santee

**

On motion by Lydia Romero (Lemon Grove), seconded by Tyler Foltz (Imperial Beach) the Committee made a formal recommendation to establish term limits. Tina Friend (Coronado) voted no.

b) Current Workplan Update on High Priority Project | MSR on Wholesale Water Agencies: San Diego County Water Authority and Metropolitan Water District of Southern California (information)

The Committee received an update on the status of the scheduled municipal service review on wholesale water agencies covering a comprehensive evaluation of the San Diego County Water Authority and a limited evaluation of the Metropolitan Water District of Southern California. The update is provided for information with an opportunity for Committee members to provide feedback on work to date as well as pending steps. Information only.

Staff presentation provided by LAFCO Consultants Chris Cate.

No Committee comments or discussion.

c) Current Workplan Update on High Priority Project | MSR Update on San Diego Association of Governments (information)

The Committee received an update on the status of the scheduled municipal service review on San Diego Association of Governments (SANDAG) and its transportation, housing, and climate adaptation functions. The update is provided for information with an opportunity for Committee members to provide feedback on work to date as well as pending steps. Information only.

Staff presentation provided by Local Government Analyst I Joelle Burila.

Comments were received from the following members:

- Marlene Best, Santee
- Lydia Romero, Lemon Grove
- Paz Gomez, Carlsbad
- Tiffany Allen, Chula Vista
- Tina Friend, Coronado
- Alyssa Muto, Solana Beach
- Tyler Foltz, Imperial Beach
- Dion Akers, San Diego

Committee discussion followed. No action.

d) Current Workplan Update on High Priority Project | MSR Update on Healthcare Districts in San Diego County (information)

The Committee received an update on the status of the scheduled municipal service review on healthcare districts in San Diego County and core functions provided by Fallbrook, Palomar, Grossmont, and Tri-City. The update is provided for information with an opportunity for Committee members to provide feedback on work to date as well as pending steps. Information only.

Staff presentation provided by Local Government Analyst II Michaela Peters.

No Committee comments or discussion.

5. LAFCO EXECUTIVE OFFICER REPORT

At the request of Dion Akers (San Diego), staff provided an update on the status of the petitions filed to incorporate La Jolla.

6. OPEN EXPRESSION

Executive Officer Keene Simonds asked if there were any members of the public who wished to address the Committee on a germane topic that is not directly part of the agenda. The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

7. ADJOURNMENT

The Cities Advisory Committee meeting was adjourned at 2:45 p.m.

Attest:

Erica Sellen
Committee Secretary

Blank for Photocopying

4b

AGENDA REPORT
Consent | Information

September 18, 2025

TO: Cities Advisory Committee

FROM: Priscilla Mumpower, Assistant Executive Officer

SUBJECT: **Progress Report on 2025-2026 Workplan**

SUMMARY

The Cities Advisory Committee ("Committee") will receive an update on the adopted workplan and activities associated with the 30 projects set for 2025-2026. As the fiscal year proceeds into the second quarter, one-third of the projects have been initiated, with the majority reflecting high-priority items carried forward from the prior year. These include ongoing municipal service reviews of wholesale water service providers, local healthcare districts, San Diego Association of Governments (SANDAG), and the Carlsbad/Encinitas region. This item is presented to the Committee for information only.

BACKGROUND

San Diego LAFCO adopted its current fiscal year workplan at a public hearing in May 2025. The workplan includes 30 special projects divided into two distinct categories – statutory and administrative – with priority assignments established by the Commission.

DISCUSSION

This item provides the Committee with its first update on special projects approved as part of the 2025–2026 workplan. The attached status report lists all 30 projects and shows – among other things – that eight of the ten high-priority projects are substantively underway. LAFCO staff is currently focusing resources on advancing the first five priority projects – all of which involve municipal service reviews – with additional details below.

Administration
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
www.sdlafco.org
lafco@sdcounty.ca.gov

Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Monica M. Steppe, Alt., County of San Diego
Kristi Becker, City of Solana Beach
Dane White, City of Escondido
John McCann Alt., City of Chula Vista
Chair Stephen Whitburn, City of San Diego
Marni von Wilpert, Alt., City of San Diego
Vice Chair Barry Willis, Alpine Fire Protection
Jo MacKenzie, Vista Irrigation
David Drake, Alt., Rincon del Diablo
Brigette Browning, General Public
Eileen Delaney, Alt., General Public

- **Priority No. 1a | Municipal Service Review of Wholesale Water Providers**
  This project involves a comprehensive study of the region's two principal wholesale water providers: San Diego County Water Authority (comprehensive review) and the Metropolitan Water District of Southern California (limited review). This study represents the first municipal service review covering both agencies and is being prepared by LAFCO staff with assistance from lead consultant Professor Michael Hanemann. Staff anticipates sharing an administrative draft with the subject agencies for technical review and comment by October 2025 with a complete draft presented to the Commission as early as March 2026. Additional details on this project are provided as part of Agenda Item No. 5c.

- **Priority No. 1b | Municipal Service Review of Local Healthcare Districts**
  This project involves a comprehensive study of the four local healthcare districts serving San Diego County: Fallbrook, Grossmont, Tri-City, and Palomar. This study follows and builds on a limited municipal service review completed in 2015 and focuses on evaluating the subject agencies' service, governance, and financial capacities relative to best practices. The study is being prepared by LAFCO staff with assistance from lead consultant Progressive Healthcare. Staff anticipates sharing an administrative draft with the subject agencies for technical review and comment by October 2025 with a complete draft presented to the Commission as early as February 2026.

- **Priority No. 3 | Municipal Service Review of the SANDAG**
  This project involves a comprehensive study of SANDAG focused on its core municipal functions, including transportation (planning, design, and construction), housing planning, and climate adaptation planning. The study represents a hybrid evaluation of SANDAG drawing on LAFCO's special study and municipal service review duties and is being prepared by LAFCO staff with assistance from lead consultant Bill Fulton. Staff anticipates sharing an administrative draft with SANDAG for technical review and comment by December 2025 with a complete draft presented to the Commission as early as April 2026. Additional details on this project are provided as part of Agenda Item No. 5b.

- **Priority Nos. 4a & 4b |**
  Municipal Service Review of the North Coast I-5 Corridor
  This paired project involves a comprehensive study of the Carlsbad-Encinitas region covering six local agencies and is divided for administrative purposes into two deliverable parts: the first covering the two cities and the second covering the special districts. The study follows and builds on limited municipal service reviews performed in the early 2010s with work being performed by LAFCO staff with assistance from consultants Mike Stein (fire services) and Tom Kennedy (utilities). Administrative drafts are now being shared with the subject agencies for technical review and comments with complete drafts to be presented to the Commission as early as December 2025.

Work is also ongoing on the tenth highest-priority project—continuation of the Sustainable Agricultural Lands Conservation (SALC) Grant (also referred to as SALC 2.0) in partnership

with the County of San Diego. Additional details on this project are provided as part of Agenda Item No. 5a. In addition, staff has initiated work on the eighth highest-priority project: a white paper evaluating the scope and scale of homeless services in San Diego County, including potential governance options. To support this effort, staff has retained a consultant (Technical Assistance Collaborative) to assist in the review.

ANALYSIS

None.

RECOMMENDATION

This item is presented to the Committee for information only.

ALTERNATIVES FOR ACTION

None.

PROCEDURES

This item has been placed on the Committee's agenda for information as part of the consent calendar.

Respectfully,



Priscilla Mumpower
Assistant Executive Officer

Attachments:

1) 2025-2026 Workplan Status

Blank for Photocopying

ADOPTED WORKPLAN FOR FY2025-2026
Status as of September 12, 2025

Priority	Tier	Type	Project	Description
Ongoing	…	Statutory	Applicant Proposals and Requests	Prioritize resources to address applicant proposals and related requests
Ongoing	…	Administrative	Targeted LAFCO Presentations	Coordinate timely public outreach; emphasis on informing stakeholders ahead of MSR work
Ongoing	…	Statutory	Workplan and Budget Management	Actively manage the workplan and budget resources with regular updates to the Commission

Priority	Tier	Type	Project	Description	Status
1a	Highest	Statutory	MSR | Wholesale Water Service Providers	Service-specific study on principal wholesale water suppliers – CWA (comprehensive) + MET (abbreviated)	
1b	Highest	Statutory	MSR | Healthcare Districts	Service-specific study of the four healthcare districts in San Diego County; addendum expected	
3	Highest	Statutory	MSR | SANDAG	Agency-specific study of SANDAG (transportation, housing planning, + climate adaption planning)	
4a	Highest	Statutory	MSR | Carlsbad-Encinitas Region I: Cities	Region-specific study on north coast I-5 municipalities (Carlsbad and Encinitas)	
4b	Highest	Statutory	MSR | Carlsbad-Encinitas Region II: Districts	Region-specific study on north coast I-5 districts (Carlsbad MWD, Olivenhain, Leucadia, et al.)	
6a	High	Statutory	MSR | Vista-San Marcos Region I: Cities	Regional MSR on central S-78 corridor municipalities (San Marcos + Vista)	
6b	High	Statutory	MSR | Vista-San Marcos Region II: Districts	Regional MSR on central S-78 corridor districts (Vallecitos, Vista ID, FPDs, et al.)	
8	High	Administrative	White Paper | Homeless Services	Evaluate the scope-scale of homeless services in SD County + potential governance options	
9	High	Administrative	White Paper | Public Recreation @ City Reservoirs	Assess public recreation at City of SD's unincorporated reservoirs + potential governance alternatives	
10	High	Administrative	SALC Planning Grant 2.0	Complete multi-year grant to inform + enhance small farming operations in SD County	
11a	High-Mid	Statutory	MSR | Solana Beach – Del Mar Region I: Cities	Region-specific study on mid coast I-5 municipalities (Solana Beach and Del Mar)	
11b	High-Mid	Statutory	MSR | Solana Beach – Del Mar Region II: Districts	Regional MSR on mid coast I-5 districts (Santa Fe ID + CSA 17)	
13	High-Mid	Administrative	Website Refresh + Content Expansion	Work with outside consultant to design and launch website refresh w/enhanced end-user features	
14	High-Mid	Statutory	MSR | San Diego Unified Port District	Agency-specific study of the Port (harbor, recreation, public safety, + community development)	
15	High-Mid	Statutory	Special Study | Oceanside SCHD	Prepare special study on SCHD detailing revenues/expenses + potential governance alternatives	
16	Mid	Administrative	Outside Audit | RFP + Selection	Prepare and circulate RFP and select new outside auditor beginning with FY2025 statements	
17	Mid	Administrative	Outside Audit | FY2025	Complete outside audit of financial statements for FY25 with supplemental information	
18	Mid	Administrative	Pilot Grant Program	Establish pilot program to explore grant opportunities to help fund special projects at LAFCO	
19	Mid	Administrative	Special Districts Advisory Committee	Provide administrative support to the SDAC and hold no less than three meetings in FY2026	
20	Mid	Administrative	Cities Advisory Committee	Provide administrative support to the CAC and hold no less than two meetings in FY2026	

Priority	Level	Type	Project	Description	Status
21	Mid-Low	Statutory	RCD Ad Hoc Committee: Part II	Complete part II of RCD boundary true ups to inform sphere updates for local RCDs	
22	Mid-Low	Statutory	MSR | South Coast Region I – Cities	Region-specific study on south coast Cities (Chula Vista, Coronado, Imperial Beach and National City)	
23	Mid-Low	Statutory	MSR | Healthcare Districts: Addendum	Address community healthcare needs and related resources + potential governance alternatives	
24	Mid-Low	Administrative	Alternative Membership Organization	Work with other LAFCOs to receive/provide ongoing education and legislative advocacy services	
25	Mid-Low	Administrative	Annual Local Agency Directory	Update and publish annual local agency directory subject to LAFCO oversight	
26	Low	Administrative	Legislative Proposal | UC Berkeley Report	Sponsor/facilitate legislation implementing UC report recommendations on LAFCO efficiencies	
27	Low	Administrative	Commissioner Onboarding	Create a digital toolkit for new Commissioners to help acclimatize to LAFCO	
28	Low	Administrative	Annual SOI-MSR Registry	Update and publish annual registry showing all recorded SOI and MSR actions	
29	Low	Statutory	Applicant Procedures	Update and streamline LAFCO application materials + establish related protocols	
30	Low	Administrative	Featured Work + Tutorial Videos	Produce videos featuring special projects as well as primers on LAFCO duties for online distribution	
	Bullpen	Statutory	MSR | City of San Diego	Agency-specific study and core municipal service functions (water, wastewater, public safety, etc.)	
	Bullpen	Statutory	White Paper | Community Choice	Evaluate the scope and scale of CCAs in SD County and connectivity to LAFCO duties and interests	
	Bullpen	Statutory	Outreach to Sunset/Melrose "Island"	Perform targeted outreach to the island between Oceanside + Vista to assess service needs + possible annexation interests	
	Bullpen	Administrative	Service + Fiscal Indicators	Develop online browser feature to depict service + fiscal indicators among local agencies in SD County	
	Bullpen	Administrative	Liaison with Local Tribes	Establish communication protocols with local tribes with respect to shared interests in regional services + CEQA consultations	
	Bullpen	Statutory	Morro Hills CSD Follow Up	Coordinate and/or otherwise facilitate discussions with County Sherrif to enhance traffic enforcement within the CSD	
	Bullpen	Statutory	Policy Review | Health + Safety Fee Reductions	Review options to revise existing fee reductions for proposals/requests involving public health or safety threats	
	Bullpen	Administrative	LAFCO Meeting Room	Explore opportunities to secure a dedicated LAFCO meeting room with scaled dais and A/V enhancements	
	Bullpen	Statutory	White Paper | Garbage + Landfill Services	Evaluate the scope and scale of garbage collection and disposal services in SD County	
	Bullpen	Statutory	Legislative Proposal | G.C. 56430	Sponsor and/or facilitate amendments establishing community engagement enhancements in MSR statute	
	Bullpen	Statutory	White Paper | School Districts	Evaluate scope and scale of school districts and their baseline capacities for reference in municipal service reviews	
	Bullpen	Statutory	Policy Review | Island Annexations	Consider options to define "substantially surrounded" and provide related mapping services	
	Bullpen	Administrative	LAFCO Workshop	Organize a special workshop for the Commission to discuss strategic objectives over the next five year period	
	Bullpen	Administrative	Public Access Television	Establish public broadcasting LAFCO meetings on local government channels	
	Bullpen	Administrative	Procedural Flow Charts	Create user friendly flow charts for various LAFCO statutory processes for online publication	
	Bullpen	Statutory	Policy | Fee Schedule Update	Review and update fee schedule to sync with current costs and related considerations	
	Bullpen	Statutory	Policy | CEQA Guidelines	Review and update existing implementing guidelines relative to current statute and best practices	
	Bullpen	Statutory	Disadvantaged Unincorporated Communities	Update DUC mapping designations (DUC) in San Diego County based on current census information	
	Bullpen	Administrative	County Planning Groups	Monitor regular meetings of the County's 28 Planning and or Sponsor Groups and directly engage as appropriate	
	Bullpen	Administrative	Local Agency Finder Tool	Develop online feature for users to enter address to identify all overlapping local jurisdictions (cities and districts)	
	Bullpen	Statutory	Policy | Commission Rule No. 4	Modernize Rule No. 4 and its provisions to regulate special districts' service functions and classes	
	Bullpen	Statutory	Special Study | Escondido + Rincon	Study options to consolidate (functional and political) the City of Escondido and Rincon del Diablo MWD	
	Bullpen	Statutory	White Paper | JPAs	Evaluate the status of JPA filings in SD County relative to LAFCO's task in SB 1261	
	Bullpen	Administrative	Policy | Cities Advisory Committee	Coordinate with CAD in updating bylaws and related procedures to sync with current interests/priorities	
	Bullpen	Statutory	Legislative Proposal | G.C. 56133	Sponsor/facilitate amendments to clarify LAFCOs' authority to determine out-of-agency exemptions in (e)	

Complete | Near Complete | Underway | Pending

4c

AGENDA REPORT
Business | Discussion

September 18, 2025

TO: Cities Advisory Committee

FROM: Priscilla Mumpower, Assistant Executive Officer

SUBJECT: **Updated Rolling Five-Year Study Schedule**

SUMMARY

The Cities Advisory Committee ("Committee") will receive an update on the Commission's rolling five-year study schedule. This update is intended to gather feedback on staff's intent to shift the coverage period from FY2025–2029 to FY2026–2030, ensuring alignment with the Commission's adopted workplan. The schedule continues to outline municipal service reviews identified in the workplan while recognizing that some studies may extend beyond a single year. The item is being presented for information with the opportunity for the Committee to pull for discussion and advance formal comments or recommendations to the Commission.

BACKGROUND

Study Directive | Municipal Service Reviews and Sphere of Influence Updates

State law directs San Diego LAFCO to review all local agencies' spheres of influence and update as needed approximately every five years and in doing so actively manage what the Commission sets as the agencies' appropriate current and future boundaries and service areas. State law relatedly specifies LAFCO inform sphere updates by preparing municipal service reviews to independently assess the availability and adequacy of local services relative to community needs. The Commission's policies on preparing municipal service reviews are codified as L-106 and include direction to maintain a five-year study schedule.

Administration
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
E lafco@sdcounty.ca.gov
www.sdlafco.org

Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Monica M. Steppe, Alt., County of San Diego
Kristi Becker, City of Solana Beach
Dane White, City of Escondido
John McCann Alt., City of Chula Vista
Chair Stephen Whitburn, City of San Diego
Marni von Wilpert, Alt., City of San Diego
Vice Chair Barry Willis, Alpine Fire Protection
Jo MacKenzie, Vista Irrigation
David Drake, Alt., Rincon del Diablo
Brigette Browning, General Public
Eileen Delaney, Alt., General Public

Rolling Study Schedule + Implementation Practices

San Diego LAFCO annually reviews and resets a five-year rolling study schedule to calendar municipal service reviews and corresponding sphere of influence updates. Approvals to reset are premised on two related implementation practices as summarized below.

1. The first two years of the five-year study schedule are combined and cover all municipal service reviews separately authorized by the Commission under the annual adopted workplan. The combination of the first two years provides LAFCO flexibility to pace work in line with accommodating the agencies' resources and abilities therein to participate in the data collection and review process.

2. The third, fourth, and fifth years of the five-year study schedule serve as telegraphing tools to the affected agencies and other interested stakeholders with respect to the Commission's expectations of initiating future municipal service reviews. Actual work on any municipal service review – however – will not occur until the Commission formally authorizes the expenditure of LAFCO resources as part of the annual workplan.

DISCUSSION

This item provides the Committee with an update on staff's intent to roll forward SD LAFCO's five-year study schedule, resetting the coverage period from FY2025–2029 to FY2026–2030 for calendaring municipal service reviews (MSRs).

- **Years One and Two** of the proposed update remain largely consistent with the adopted workplan, covering all authorized MSRs with continued emphasis on wholesale water agencies, healthcare districts, SANDAG, and the north and north-coastal communities. The principal structural adjustment relates to the Carlsbad–Encinitas region. Rather than dividing work into separate parts for cities and special districts, Part I will now cover the City of Carlsbad and its subsidiary district (Carlsbad MWD), while Part II will focus on the City of Encinitas and its overlapping districts (Leucadia WWD, Olivenhain MWD, and San Dieguito WD).

- **Years Three through Five** remain unchanged, continuing to telegraph anticipated MSRs using a regional approach that progresses gradually from the coast to the backcountry. Notably, this includes signaling future MSRs on the North County Transit District (NCTD) and the San Diego Metropolitan Transit System (MTS), which will be further discussed in the update on the SANDAG MSR (Agenda Item No. 5b).

ANALYSIS

None.

RECOMMENDATION

This item is presented to the Committee for discussion.

ALTERNATIVES FOR ACTION

None.

PROCEDURES FOR CONSIDERATION

This item has been placed on the Committee's agenda for discussion as part of the business calendar. The following procedures are recommended:

1) Receive verbal presentation from staff unless waived.
2) Invite comments from interested audience members if any.
3) Discuss and provide feedback – including any formal comments and/or recommendations to the Commission – as needed.

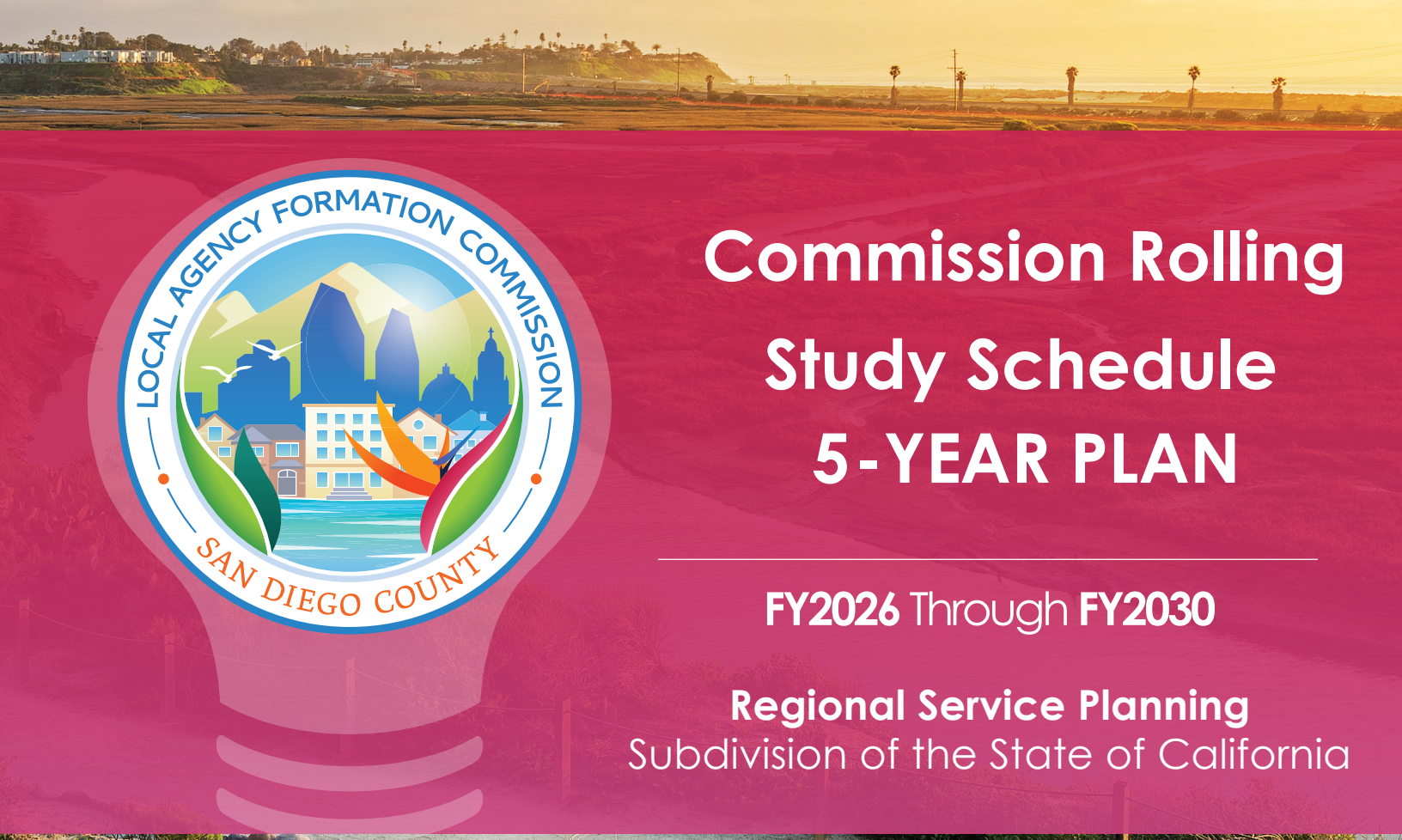
On behalf of staff,



Priscilla Mumpower
Assistant Executive Officer

Attachment:
Updated Five-Year Rolling Study Schedule (FY2026-2030)

Blank for Photocopying



Commission Rolling Study Schedule 5-YEAR PLAN

FY2026 Through FY2030

Regional Service Planning
Subdivision of the State of California



Study Directive

State law directs San Diego LAFCO to review spheres of influence for all cities and special districts and update as needed (affirm, expand, reduce, etc.) every five years and by extension mark the agencies' appropriate current and future boundaries and service areas. Pertinently, local agencies cannot annex and/or extend services outside their spheres with limited exceptions. State law also specifies San Diego LAFCO must inform the sphere updates by preparing comprehensive evaluations – titled municipal service reviews – to determine the availability and adequacy of local governmental services as well as governance responsiveness relative to community needs.

Study Schedule

San Diego LAFCO has established a five-year rolling Study Schedule to guide its statutory task to review and update as appropriate the spheres of influence of cities and special districts under the Commission's oversight. The rolling Study Schedule is premised on the Commission's policy interest to proactively calendar municipal service reviews and use these documents to determine the subsequent scope of any related sphere of influence updates for the affected agencies. The Commission also regularly draws on the municipal service reviews to inform its' decision-making on boundary changes.

Rolling Study Schedule Format

The Study Schedule is a living or rolling document that the Commission resets yearly in concert with the annual budget and workplan adoptions. The rolling study schedule spans 5 fiscal years with only the first year being set. The second through fifth years are tentatively calendared, and done so to help guide and telegraph future decision-making. This approach allows the Commission the flexibility to redirect staff resources where needed should calendar studies extend beyond one year while also granting staff the ability to prioritize applicant proposals.

2025-2026 + 2026-2027: **SET**

NORTH COUNTY FOCUS

Carlsbad + Encinitas Region

- **Part I: Carlsbad**
  - City of Carlsbad
  - Carlsbad MWD
- **Part II: Encinitas**
  - City of Encinitas
  - Leucadia WWD
  - Olivenhain WD
  - San Dieguito WD

Central 78 Corridor Region

- **Part I: Cities**
  - City of San Marcos
  - City of Vista
- **Part II: Special Districts**
  - Vista ID
  - Buena SD
  - Vallecitos WD
  - San Marcos FPD
  - Vista FPD

San Diego County Healthcare Districts

- **Part I: Macro + Part II: Micro**
  - Palomar HD
  - Tri-City HD
  - Fallbrook HD
  - Grossmont HD

Del Mar + Solana Beach Region

- **Part I: Cities**
  - City of Del Mar
  - City of Solana Beach
- **Part II: Special Districts**
  - Santa Fe ID
  - CSA 17 - Ambulance*

Wholesale Water Services

- San Diego County Water Authority
- Metropolitan Water District

Council of Governments

- San Diego Association of Governments (SANDAG)

*Denotes a special district included in more than one study.

Oceanside State Beach ▶





Chula Vista is the second largest city in the San Diego metropolitan area.

2027-2028: **TENTATIVE**

SOUTHWEST COUNTY FOCUS

Macro Fire Service Study
- State: CAL FIRE
- Cities
- Special Districts
- Tribes

Metro San Diego Region
- City of San Diego
- San Diego Unified PD

Rancho Santa Fe Region
- Fairbanks Ranch CSD
- Questhaven MWD
- Rancho Santa Fe CSD
- Rancho Santa Fe FPD
- Whispering Palms CSD
- CSA No. 17 - Ambulance*
- CSA No. 83 - San Dieguito Parks

Silver Strand Region
- City of Coronado
- City of Imperial Beach

South Coast Region
- City of Chula Vista
- City of National City
- Bonita-Sunnyside FPD
- Lower Sweetwater FPD
- Otay WD*
- San Diego County SD*
- South Bay ID
- CSA No. 122 - Planning

Transit Services
- North County TD
- Metropolitan Transit System

*Denotes a special district included in more than one study.



East County Hiking Trails

2028-2029: **TENTATIVE**

EAST COUNTY FOCUS

Alpine - Lakeside Region

- Alpine FPD
- Lakeside FPD
- Lakeside WD
- Padre Dam MWD*
- San Diego County SD*
- CSA No. 69 - Ambulance
- CSA No. 136 - Sundance Basin

El Cajon - Santee Region

- City of El Cajon
- City of Santee
- Helix WD*
- Padre Dam MWD*

Pauma Valley Region

- Mootamai MWD
- Rincon Ranch CSD
- Pauma CSD
- San Luis Rey MWD
- Yuima MWD

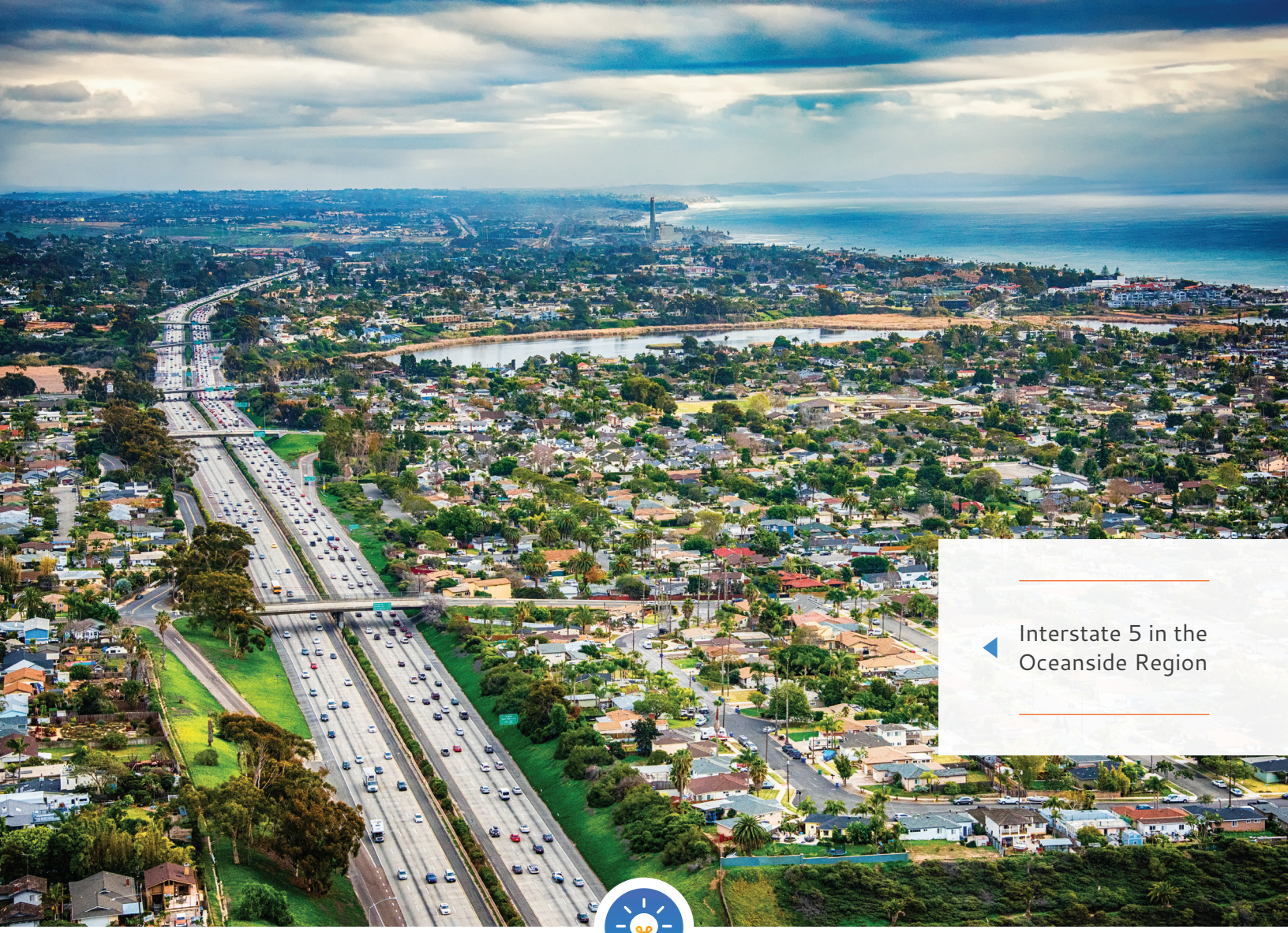
La Mesa - Lemon Grove Region

- City of La Mesa
- City of Lemon Grove
- Helix WD*
- Lemon Grove Roadway LD
- Lemon Grove SD
- San Diego County SD*

Spring Valley Region

- Otay MWD*
- San Miguel FPD
- San Diego County SD*
- CSA No. 69 - Ambulance*
- CSA No. 128 - Parks

*Denotes a special district included in more than one study.



Interstate 5 in the Oceanside Region

2029-2030: **TENTATIVE**

MISCELLANEOUS

Borrego Region
- Borrego WD
- Coachella Valley WD

Cemetery Services
- North County CD
- Pomerado CD
- Ramona CD
- Valley Center CD

Flood Control Services
- San Diego County FCD
- Cities
- Special Districts

Alpine - Lakeside Region
- Alpine FPD
- Lakeside FPD
- Lakeside WD
- Padre Dam MWD*
- San Diego County SD
- CSA No. 69 - Ambulance
- CSA No. 136 - Sundance Basin

East Laguna Summit Region
- Canebrake WD
- Descanso WD
- Jacumba CSD
- San Diego County SD*
- CSA No. 137 - Live Oak Springs

San Diego County Airports



sdlafco.org

4d

AGENDA REPORT
Consent | Information

September 18, 2025

TO: Cities Advisory Committee

FROM: Meghan Traynor, Analyst I
Pat Bouteller, LAFCO Consultant

SUBJECT: **Legislative Report**

SUMMARY

The Cities Advisory Committee ("Committee") will receive a report on active legislation relevant to the San Diego County Local Agency Formation Commission's (LAFCO) regulatory and planning responsibilities. The item is being presented for information with the opportunity for the Committee to pull for discussion and provide additional feedback.

BACKGROUND

Legislative Resources and Deadlines

San Diego LAFCO staff actively monitors pending and proposed legislation affecting the San Diego LAFCO Commission's regulatory and planning responsibilities consistent with the workplan. Staff resources are supplemented through coordination with other agency members of the Alliance of California LAFCOs (ACL) on legislative inquiries, proposals, and positions. September 12th is the last day for each house to pass bills.

DISCUSSION

The Committee will receive a legislative report on bills of interest to San Diego LAFCO's regulatory and planning responsibilities. Over 2,300 legislative proposals were introduced during the first year of the current two-year session with nine bills emerging as priorities for LAFCO due to their potential direct and indirect impacts on the LAFCO Commission and / or

Administration
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
E lafco@sdcounty.ca.gov
www.sdlafco.org

Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Monica M. Steppe, Alt., County of San Diego
Kristi Becker, City of Solana Beach
Dane White, City of Escondido
John McCann Alt., City of Chula Vista
Chair Stephen Whitburn, City of San Diego
Marni von Wilpert, Alt., City of San Diego
Vice Chair Barry Willis, Alpine Fire Protection
Jo MacKenzie, Vista Irrigation
David Drake, Alt., Rincon del Diablo
Brigette Browning, General Public
Eileen Delaney, Alt., General Public

local agencies under its oversight. Three of these bills – AB 339, SB 777, and SB 489 – are still pending action before September 12th with the remaining bills having not received enough support in their first house or pending further action in the second house. These bills are summarized below with their status.

- **AB 259 (Rubio, Blanca)**
  Open Meetings and Continued Access to Teleconferences
  This bill is of statewide interest and would extend the authorization for legislative bodies of local agencies – including LAFCOs – to use modified teleconferencing procedures during declared emergencies through January 1, 2030. It preserves existing requirements related to public notice and agenda posting while allowing remote participation under defined emergency conditions. San Diego LAFCO adopted a support position on March 2nd. The bill passed the Assembly and a hearing of the bill by Senate Committees on Local Government and Judiciary have been postponed.

- **AB 339 (Ortega, Liz)**
  Local Public Employee Organizations: Notice Requirements
  This bill is of statewide interest and would require public agencies regulated by the Meyers-Milias-Brown Act to provide recognized employee organizations or unions with at least 60 days' written notice before issuing requests for proposals or quotes, or before renewing or extending existing contracts that cover services within the scope of job classifications represented by the recognized employee organization. San Diego LAFCO employees are not presently represented by a recognized employee organization though most of the agencies under its oversight have labor organizations. The bill passed the legislature and is pending the Governor's signature.

- **AB 351 (McKinnor, Tina)**
  Campaign Contributions Involving Agency Officers
  This bill is of statewide interest and proposes to raise the contribution limit for agency officers involved in permit or license proceedings under the Political Reform Act from $500 to $1,500. It also provides for future adjustments tied to inflation, based on changes in the Consumer Price Index. Although not the target of the bill, it is possible certain LAFCO actions – such as out-of-agency service approvals – could apply. The bill failed to pass out of committee in the Assembly on April 30, 2025; however, a motion for reconsideration was granted and the bill remains active for the second year.

- **AB 356 (Patel, Darshana)**
  Healthcare Districts in Northern San Diego County
  This bill is of local interest and was initially introduced to establish a state-directed working group to assess healthcare access in northern San Diego County and focusing on the Palomar Healthcare District's service area. In response to the Commission taking a support-if-amended position, the bill has been updated to include LAFCO as one of the listed stakeholders and in doing so providing connectivity to the Commission's oversight of Palomar and current municipal service review activities. LAFCO Consultant Adam Wilson provided supportive testimony for the author in conjunction with her accepting the Commission's amendments. Although the bill

passed through the Assembly, amendments requested by other stakeholders are currently under review, with the author agreeing to transition to a two-year bill.

- **AB 448 (Patel, Darshana)**
  Extend Loan Repayment for Palomar Healthcare District
  This bill is of local interest and authorizes the State Treasurer's Office to extend and, if necessary, restructure a previously issued bridge loan to Palomar Healthcare District. The Commission took a support position on this bill in June given the extension provides administrative flexibility for Palomar to meet repayment obligations while continuing to provide essential healthcare services – including operating the only emergency room within the Escondido-Valley Center region. No substantive amendments have been made to date with the author agreeing to transition to a two-year bill to parallel AB 356.

- **AB 810 (Irwin, Jacqui)**
  Government Website and Email Address Domains
  Existing law requires that a local agency that maintains an internet website for use by the public to ensure that the internet website uses a .gov top-level domain or a .ca.gov second-level domain no later than January 1, 2029. This bill is of statewide interest and would extend the due date for compliance with this law for special districts, joint powers authorities (including San Diego LAFCO) to January 1, 2031, while maintaining the January 1, 2029, deadline for cities and counties. A hearing of the bill by the Assembly Appropriations Committee was postponed on May 23, 2025.

- **SB 489 (Arreguín, Jesse)**
  Permit Streamlining Act
  This bill is of statewide interest and would improve the Permit Streamlining Act (PSA) by requiring all public agencies post online the information necessary for a housing development application to be deemed complete. The intent is to reduce costly delays in the permitting process and facilitate the approval and construction of housing. LAFCO will be required to comply with these PSA requirements to post application information online for applications in connection with housing development projects. SB 489 would not apply any other provisions of the PSA to LAFCO approvals. The bill passed the legislature and is pending the Governor's signature.

- **SB 740 (Rubio, Susan)**
  Municipal Wastewater Filings with LAFCOs
  This bill is of statewide interest and proposes extending the deadline for municipal wastewater agencies to notify LAFCOs of new or amended agreements related to stormwater management services from 30 days to 40 days. The intent is to provide agencies with additional administrative flexibility in meeting statutory reporting requirements. The bill did not pass out of the Senate by the June 6th deadline.

- **SB 777 (Richardson, Laura)**
  Expanding LAFCOs Role to Include Endowment-Funded Cemeteries

This bill is of statewide interest and was initially introduced to require LAFCOs to identify local agencies to assume ownership and long-term maintenance responsibilities for abandoned (private) endowment-funded cemeteries, including title and fund transfers coordinated with the Cemetery and Funeral Bureau's procedures. In response to stakeholder feedback, the bill has been amended to remove direct mandates on LAFCOs and instead establish a state-convened working group with LAFCO participation – set to convene by March 1, 2026 – to evaluate the issue and develop policy recommendations. The bill passed the legislature and is pending the Governor's signature.

ANALYSIS

All nine bills outlined in the preceding section warrant monitoring by San Diego LAFCO. Three measures – AB 356, AB 448, and SB 777 – stand out in significance, with two having merited formal Commission positions. On June 2, 2025, the Commission adopted "support if amended" for AB 356 and "support" for AB 448, and took no position on SB 777. Following amendments that added San Diego LAFCO to the AB 356 working group, staff revised the position to "support" and submitted an updated letter. The author has also moved AB 356 to a two-year bill to align with San Diego LAFCO's upcoming healthcare district service review, which will help shape the working group's scope. AB 448 has also been made a two-year bill, though no substantive amendments have been made. Regarding SB 777, amendments removed direct LAFCO mandates and instead established a working group including CALAFCO; as a result, LA LAFCO shifted its position from "oppose" to "neutral" while requesting ACL representation in the group.

RECOMMENDATION

This item is presented to the Committee for information only.

ALTERNATIVES FOR ACTION

None.

PROCEDURES

This item has been placed on the Committee's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation unless otherwise specified by the Committee.

On behalf of the Executive Officer,



Meghan Traynor
Analyst I

5a

AGENDA REPORT
Business | Discussion

September 18, 2025

TO: Cities Advisory Committee

FROM: Michaela Peters, Local Government Analyst II
Meghan Traynor, Local Government Analyst I

SUBJECT: **Update on Sustainable Agricultural Lands Conservation Grant (SALC 2.0)**

SUMMARY

The Cities Advisory Committee ("Committee") will receive an update on the Commission's ongoing Sustainable Agricultural Lands Conservation (SALC) planning grant, known as "SALC 2.0." This project is being conducted in partnership with the County of San Diego's Planning and Development Services and builds on findings from the initial SALC grant to analyze economic challenges facing small-scale agricultural operations and identify policy solutions. SALC 2.0 is currently in its fifth phase to develop a strategic plan for incentives, technical assistance, regulatory improvements, and other support mechanisms for small-scale agriculture. LAFCO staff seeks Committee input on two key topics: incorporating agricultural analysis into the municipal service review program and establishing a regional working group to promote affordable water access for farmers – including potential city participation.

BACKGROUND

Sustainable Agricultural Lands Conservation Program

SALC was created in 2014 as a component of the California Strategic Growth Council and administered by the Department of Conservation. The SALC program is primarily funded through California Climate Investments, a statewide program that provides cap-and-trade

Administration
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
E lafco@sdcounty.ca.gov
www.sdlafco.org

Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Monica M. Steppe, Alt., County of San Diego
Kristi Becker, City of Solana Beach
Dane White, City of Escondido
John McCann Alt., City of Chula Vista
Chair Stephen Whitburn, City of San Diego
Marni von Wilpert, Alt., City of San Diego
Vice Chair Barry Willis, Alpine Fire Protection
Jo MacKenzie, Vista Irrigation
David Drake, Alt., Rincon del Diablo
Brigette Browning, General Public
Eileen Delaney, Alt., General Public

funds through agricultural conservation acquisition and planning grants for programs intended to reduce greenhouse gas emissions. The principal goals of SALC are stated as:

- Protect at-risk agricultural lands from sprawl, promote growth within existing jurisdictions, maintain open space, and support a healthy agricultural economy.

- Further the purpose of Assembly Bill 32 by avoiding increases in greenhouse gas emissions associated with conversion of agricultural lands to higher-emission uses.

SALC 2.0 | San Diego LAFCO and County of San Diego PDS

In September 2022, San Diego LAFCO, in partnership with PDS submitted a planning grant application under SALC to perform a market analysis for existing and emerging crops – with a focus on small farms – while identifying government opportunities to bridge economic gaps. The Commission – notably – authorized the grant proposal as lead applicant. LAFCO was subsequently awarded a two-year grant in the full amount of $500,000 with work commencing in June 2023 and through May 2026.[1] San Diego LAFCO has since formally partnered with two consultants – Agricultural Impact Associates and Rick Engineering – in collaboration with PDS on the SALC grant and relative to its six main tasks and deliverables:

1. Grant Management
2. Market Analysis
3. Gap Analysis
4. Outreach & Education Plan
5. Strategic Plan
6. Final Report – "Cultivating Solutions"

Tasks 2 and 3 are now complete. The Market Analysis identified key cost drivers and profitability trends across the county, while the Gap Analysis highlighted the "profitability gap" in four targeted crops: strawberries, lemons, tomatoes, and avocados. These findings are now guiding the development of the Strategic Plan.

Information on public engagement to date is provided in the accompanying footnote.[2]

[1] San Diego LAFCO and PDS signed a Memorandum of Understanding (MOU) in August 2023 following the Commission's approval of a draft MOU at its August 7, 2023 meeting. The MOU formalized roles and responsibilities in proceeding with SALC 2.0 and highlighted by bisecting and designating specific tasks to San Diego LAFCO and PDS. The grant was originally scheduled through September 2025 and has since been amended to reach completion by May 2026.

[2] As part of the SALC 2.0 process, three public workshops have been conducted to engage stakeholders and gather input. The first workshop was held virtually on November 14, 2023 and served as a kickoff to provide an overview of the initiative and approach for the Market and Gap Analyses. The second workshop was held on July 24, 2024 as an in-person open house at the San Diego County Farm Bureau and featured a presentation of market analysis findings and discussion of gap analysis opportunities. The third workshop was held on January 27, 2025 at the Farm Bureau and brought together producers, industry experts, County staff, and community members to review major Gap Analysis findings.

DISCUSSION

The Committee will receive an update on the progress of SALC 2.0 and its focus on the economics of sustaining current and future small farming in the County – including draft strategic recommendations that are developed to date presented as an appendix. Committee feedback is requested with LAFCO staff seeking input on two specific policy topics:

1) Feedback on LAFCO's draft contents for an agricultural analysis to be incorporated into the municipal service review program.

2) Feedback on establishing a regional working group to promote affordable water access for farmers – including potential city participation.

ANALYSIS

San Diego LAFCO – in partnership with PDS – is making steady progress on SALC 2.0 activities as described in the preceding section. This progress is marked by remaining on pace to complete all work by Spring 2026. The current phase of the grant (Task 5) focuses on identifying actionable strategies and potential policy recommendations to mitigate profitability shortfalls identified in the Gap Analysis. The final Strategic Plan Report is scheduled for completion by October 2025 with the full SALC 2.0 report anticipated for presentation to the Board of Supervisors in Spring 2026.

RECOMMENDATION

Review and discuss as requested.

ALTERNATIVES FOR ACTION

None.

PROCEDURES

This item has been placed on the Committee's agenda for discussion as part of the business calendar. The following procedures are recommended in the consideration of this item:

1) Receive verbal presentation from staff and any comments from the audience.
2) Discuss item and provide feedback as requested.

Respectfully,

Michaela Peters

Michaela Peters
Local Government Analyst II

Appendix:
A. LAFCO Draft Strategic Plan Recommendations

Attachments:
1. SALC 1.0: Final Report
2. SALC 2.0: Market Analysis
3. SALC 2.0 Gap Analysis

Appendix A
LAFCO Draft Strategic Plan Recommendations

The Strategic Plan is being developed collaboratively by San Diego LAFCO staff and the County of San Diego PDS, with support from contract consultant RICK Engineering. Based on feedback from the Market and Gap Analyses, LAFCO has identified three draft recommendations for inclusion in the Strategic Plan:

1. **Integrating an Agricultural Analysis into Municipal Service Reviews:**

    - Highlight the economic contributions of agriculture within an agency's boundaries, including vendors and agritourism.

    - Map agricultural acreage within jurisdictions to highlight communities with meaningful agricultural activity for contextual analysis. In urbanized areas, consider urban agriculture and local food systems.

    - Review jurisdictional policies that support agriculture, such as water conservation, recycled water, crop swap programs, and climate-smart practices.[3]

    - Review city general plans and specific plans for relevant land use policies related to agriculture, such as the promotion of farmworker housing.

2. **Water Affordability**: Supporting the establishment of a regional working group focused on promoting affordable water access for farmers.

3. **Ongoing Reporting**: Incorporate an annual report into San Diego LAFCO's workplan to update the Commission on the progress and status of SALC 2.0 Strategic Actions.

[3] The SALC 1.0 policy inventory may serve as a valuable framework for assessing local participation in best practices, including land lease programs and other ag-supportive policies. A copy of the final report is provided as Attachment One.

Blank For Photocopying

5b

AGENDA REPORT
Business | Action

September 18, 2025

TO: Cities Advisory Committee

FROM: Priscilla Mumpower, Assistant Executive Officer
Meghan Traynor, Local Government Analyst I

SUBJECT: **Update on High Priority Project | Municipal Service Review on the San Diego Association of Governments**

SUMMARY

The Cities Advisory Committee ("Committee") will receive an update on LAFCO's scheduled municipal service review of the San Diego Association of Governments (SANDAG) – one of 10 high-priority projects in the approved work plan. This update responds to earlier Committee requests for regular briefings on high-priority municipal service review projects and is intended to ensure members can provide input on behalf of all cities regarding the document's preparation, including its current scale, scope, and performance measures developed to date. Staff seeks feedback on current and pending project activities. The item also provides the Committee with an opportunity to consider establishing a subcommittee to offer more focused input on the review's development, including the formulation of specific recommendations.

BACKGROUND

San Diego LAFCO's current fiscal year work plan includes 30 projects with assigned priorities. Among the 10 high-priority projects is a municipal service review of SANDAG, which has been carried over from a prior work plan. The review originates from a recommendation in an earlier white paper prepared by the William Fulton Group, which analyzed SANDAG's evolving role in regional growth management and its relationship to LAFCO's legislative mandate to oversee local government boundaries and services consistent with community needs.

Administration
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
E lafco@sdcounty.ca.gov
www.sdlafco.org

Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Monica M. Steppe, Alt., County of San Diego
Kristi Becker, City of Solana Beach
Dane White, City of Escondido
John McCann Alt., City of Chula Vista
Chair Stephen Whitburn, City of San Diego
Marni von Wilpert, Alt., City of San Diego
Vice Chair Barry Willis, Alpine Fire Protection
Jo MacKenzie, Vista Irrigation
David Drake, Alt., Rincon del Diablo
Brigette Browning, General Public
Eileen Delaney, Alt., General Public

LAFCO retains discretion in determining the appropriate scope of each municipal service review and currently does so through policy delegation to the Executive Officer. Nonetheless, all municipal service reviews must meaningfully address the following statutory factors:

- Growth and Population Projections
- Present and Planned Infrastructure and Service Capacities
- Adequacy of Services Relative to Community Needs
- Financial Standing to Provide Services
- Opportunities for Shared Facilities
- Accountability of Governmental Structure and Alternatives
- Any Other Factors Required by Local Policy
  - Environmental Justice (local policy)

DISCUSSION

The Committee will receive an update on one of San Diego LAFCO's highest work plan priorities – a municipal service review of SANDAG. This study represents the first municipal service review prepared for SANDAG with LAFCO staff being assisted by the William Fulton Group. The project's scope of work generally follows LAFCO's standard municipal service review format with a focus on three core service areas collectively tasked to SANDAG through its various roles under federal and state statute as well as local agreements: (a) transportation (planning and construction), (b) housing planning, and (c) climate adaptation planning.

A summary of key milestones achieved and pending work to be completed on the MSR follows along with emerging topics of interest to the Committee. Attachment one includes a full working outline of the MSR to date.

SANDAG Input

Nine meetings have been held since August 2024 between LAFCO and SANDAG to discuss the municipal service review. Over the course of these meetings, SANDAG staff has provided LAFCO staff with critical data, documentation, and insights that have substantially informed the MSR's development — particularly supporting the data-intensive requirements of the William Fulton Group's analysis.

MSR Progress + Emerging Themes

The William Fulton Group is nearing completion of its contribution to the municipal service review and the analysis of the availability, delivery, and performance of SANDAG services specific to the three functions targeted for review by the Executive Officer: transportation planning and construction, housing planning, and climate adaptation planning. The analysis of transportation planning and construction is emphasized among the three functions. Key areas and emerging themes from this analysis follow:

- **SANDAG's Organizational Roles**
  An in-depth examination of SANDAG's complex identity as a Council of Governments (COG), Regional Transportation Planning Agency (RTPA), and Metropolitan Planning Organization (MPO), highlighting the agency's unique governance structure.

- **Unique Transportation Responsibilities**
  A review of SANDAG's transportation construction responsibilities, a role shaped by Senate Bill 1703, distinguishing SANDAG from other MPOs and RTPAs in California.[1]

- **Management Turnover and Agency Stability**
  Consideration of the significant senior management turnover at SANDAG over the past decade, exploring how these leadership changes have impacted the implementation of regional transportation plans and the ability of agency staff to maintain operational continuity, transparency and accountability amid shifting priorities. Includes an examination of how these institutional changes relate to the progression of transportation projects identified in the 2004 TransNet ballot.

- **Transportation Performance Metrics**
  Analysis of the evolution and status of the transportation projects identified in the 2004 TransNet ballot (outputs) and their locations (geospatial equity), in addition to a broader examination of SANDAG's reporting of regional impact metrics (outcomes), including:
    - Commute Mode Split
    - Freeway Traffic Congestion
    - Excessive Delay
    - Traffic Collisions
    - Transit Ridership and Access
    - Air Quality: Greenhouse Gas Emissions
    - Bicycle Ridership

- **Special District Oversight**
  Preliminary finding by the Executive Officer that the two operators tasked with public transit operations – San Diego Metropolitan Transit System and North County Transit Districts – are subject to LAFCO oversight.

As LAFCO advances toward finalizing an administrative draft, the current analytical focus centers on assessing the progress of capital projects funded under the original 2004 TransNet ordinance.[2] Simultaneously, LAFCO is also conducting a detailed examination of the correlation between SANDAG's project delivery and measurable regional impacts over the fifteen-year evaluation period spanning Fiscal Years 2009 through 2024. Additionally, LAFCO

[1] The 2002 San Diego Regional Transportation Consolidation Act (SB 1703) created a consolidated regional transportation authority to manage and implement transportation planning and infrastructure in the San Diego region. San Diego Metropolitan Transit Development Board's (MTDB) transportation planning and capital construction responsibilities were transferred to SANDAG, while transit operations remained with MTS (the successor to MTDB) and the North County Transit District (NCTD).

[2] The TransNet program is San Diego County's half-cent sales tax ordinance dedicated to transportation. Through TransNet, SANDAG oversees the implementation of Regional Plan projects with locally sourced funding.

has made headway in drafting the remaining sections of the document, which include comprehensive analyses of SANDAG's institutional background, jurisdictional boundaries, demographic context, governance framework, and financial health.

Staff **anticipate** delivering a complete administrative draft report for SANDAG's internal review as early as January 2026.

A complete draft for public circulation is expected to be ready as early as April 2026.

ANALYSIS

None.

RECOMMENDATION

This item is presented to the Committee for information and feedback with the opportunity to establish a sub-committee to review and provide feedback on the SANDAG document as it transitions towards a complete administrative draft.

ALTERNATIVES FOR ACTION

Alternative One (recommended):
Establish a sub-committee of no more than eight members to review the SANDAG MSR and provide feedback after a first administrative draft is delivered to SANDAG.

Alternative Two:
Proceed without the establishment of a sub-committee.

PROCEDURES FOR CONSIDERATION

This item has been placed on the Committee's agenda for action as part of the business calendar. The following procedures are recommended:

1) Receive verbal presentation from staff unless waived.
2) Committee discussion and invite comments from interested audience members if any.
3) Consider the staff recommendation.

Respectfully,



Meghan Traynor
Local Government Analyst I

Attachments:

1) Working outline of SANDAG MSR

Municipal Service Review on the San Diego Association of Governments
Working Outline

I. Chapter 1: Overview
    a. High-level summary with respect to services, governance, finances and agency priorities as of reporting period end
II. Chapter 2: Background
III. Chapter 3: Service Boundaries of Agency
IV. Chapter 4: Demographics
V. Chapter 5: Organization (Governance and Structure)
VI. Chapter 6: SANDAG Services
    a. Transportation (Core Focus of Chapter), Housing, Climate Adaptation
VII. Chapter 7: Finances
    a. Budget, Funds, Pension Obligations + Standard Indicators

Working Outline of Chapter 6 of SANDAG Municipal Service Review
Transportation, Housing, and Climate Adaptation Services

1. **Transportation Planning Function**
    a. **Resources + Current Capacities**
        i. Summary of SANDAG program budget funding sources
            1. Federal funds, state funds and local TransNet collections
            2. Other locally generated funds separate from TransNet
                a. Ex. toll revenues collected on managed lanes such as I-15 Express Lanes
        ii. Summary of top 10 budgeted expenditures from FY2024 capital projects
    b. **Agency Demands**
        i. **Regulatory Prompts - summary of the federal and state legislature directives for SANDAG's work**
            1. Federal: Transportation Equity Act for the 21st Century, 1998 | Successor to 1991 ISTEA
                a. Establishes certain baseline factors for MPOs to address in their Regional Plans
            2. Federal: Safe, Accountable, Flexible, Efficient Transportation Equity Act, 2005 | Successor to 1998 TEA-21
                a. Establishes community participation standards as well as formal consultation opportunities with tribes and environmental groups

3. State: California Global Warming Solutions Act of 2006
    a. AB 32 establishes statewide targets to reduce greenhouse gas emissions to 1990 levels by 2020 while expanding the related duties and responsibilities of CARB
4. State: Sustainable Communities and Climate Protection Act of 2008
    a. SB 375 is an implementing tool to AB 32 and directly connects MPOs with statewide targets to reduce greenhouse gas emissions by requiring that MPOs develop Sustainable Communities Strategies as part of their Regional Plans
5. Federal: Moving Ahead for Progress in the 21st Century, 2012 | Successor to 2005 SAFE-TEA.
    a. Requires MPOs to use performance measures and targets in the Regional Plans
6. State: Vehicles Miles Traveled, 2013
    a. SB 743 amends State CEQA to change the metric for traffic analysis under CEQA from congestion delays (level of service) to overall amount of driving (vehicle miles traveled.
        i. Does not directly affect SANDAG but could create mitigation funds to help implement SCS.
7. State: New Emission Targets, 2016
    a. SB 32 increases greenhouse gas emissions reduction targets statewide from 20% from 1990 by 2020 to 40% from 1990 by 2030

ii. Other Prompts – Ballot propositions and special legislation

1. TransNet Extension, 2004
2. Governance Restructuring, 2017
    a. Promoted transparency within SANDAG following the agency's unsuccessful 2016 attempt to double the TransNet sales tax
3. Public opposition compelling SANDAG in December 2021 to reverse a decision made just one month earlier to pursue a proposed 4.3-cent-per-mile road usage charge

c. Performance Metrics – "Outputs" and "Outcomes"

i. Transportation "Outputs" - what has been constructed or is currently underway?

1. TransNet - Capital Projects
    a. Analysis of Outputs and Equity

i. Outputs: which projects are completed, in progress, or planned (highway, high-occupancy vehicle lanes or managed lanes projects, transit, bicycle program – outputs)
ii. Equity: their geospatial locations in the County

2. General Capital Projects – Goods Movement
    a. A toll highway (SR 11) linked to SR 125
    b. A connector linking SR 11 to the Port of Entry
    c. Utility improvements that will serve the Port of Entry, many of which will run alongside SR-11
3. General Capital Projects – Bikeways
    a. Bicycle Facility Construction
    b. 2013: SANDAG approved the bike "early action program" including approximately 40 projects containing 77 high-priority miles of the regional bike network. $200 million allocated from TransNet funds
        i. Provides status on number of miles constructed or completed, derived from 2025 update on the early action program

ii. Transportation Outcomes – Impact of SANDAG Construction Projects

1. Commute Mode Split
    a. Source: 2025 SANDAG Federal System Performance Report
2. Freeway Traffic Congestion
    a. Source: Annual State of the Commute report
3. Excessive Delay
    a. Source: 2025 SANDAG Federal System Performance Report
4. Traffic Collisions
    a. Source: 2023 State of the Commute
5. Transit Ridership
    a. Source: Annual State of the Commute report
6. Transit Access
    a. Source: 2021 Regional Plan included baseline 2016 conditions and 2025, 2035 and 2050 targets (predictions based on modeling).
7. Air Quality: Greenhouse Gas Emissions
    a. Source: 2021 Regional Plan
8. Bicycle Ridership
    a. 2023 State of the Commute

d. **Regional Transportation Plans - 2015, 2021 and 2025**
    i. Qualitative, high-level discussion of how changes across the 2015, 2021 and 2025 RTPs relate to the prioritization and execution of 2004 TransNet projects.

2. **Housing Planning Function**
    a. Resources + Current Capacities
    b. Actual Demands
    c. Regional Housing Needs Allocation

3. **Climate Planning Function**
    a. Resources + Current Capacities
    b. Actual Demands
    c. Climate Action Planning
    d. Performance Metrics

Emerging Recommendation to be included in the Executive Summary of the SANDAG MSR:

- Acknowledgement by the LAFCO Commission that MTS is not a JPA but a rapid transit district subject to LAFCO; assign high-priority status to an MSR on the North County Transit District (NCTD) and Metropolitan Transit System (MTS) in the LAFCO 2026-2027 tentative workplan.

5c

AGENDA REPORT
Business | Action

September 18, 2025

TO: Cities Advisory Committee

FROM: Priscilla Mumpower, Assistant Executive Officer

SUBJECT: **Update on High Priority Project | Municipal Service Review on Wholesale Water Agencies in San Diego County**

SUMMARY

The Cities Advisory Committee ("Committee") will receive an update on LAFCO's scheduled municipal service review of wholesale water agencies in San Diego County – one of 10 high-priority projects in the approved work plan. This project includes a comprehensive review of the San Diego County Water Authority (CWA) and a proportional review of the Metropolitan Water District of Southern California (MET). The item is presented for feedback consistent with earlier Committee requests for regular briefings on high-priority municipal service review projects and is intended to ensure members can provide input on behalf of all cities regarding the document's preparation. The item also provides the Committee with an opportunity to consider establishing a subcommittee to offer more focused input on the document's development, including the formulation of specific recommendations.

BACKGROUND

San Diego LAFCO's current fiscal year work plan includes 30 projects with assigned priorities. A scheduled municipal service review of the two wholesale water agencies operating in San Diego County has been carried over from the prior work plan and designated by the Commission as the highest priority as indicated by its placement as No. 1a. This project stems from the confluence of two factors: (a) LAFCO's directive from the Legislature to regularly perform municipal service reviews covering all cities and special districts and (b) Commission

Administration
Keene Simonds, Executive Officer
2550 Fifth Avenue, Suite 725
San Diego, California 92103
T 619.321.3380
E lafco@sdcounty.ca.gov
www.sdlafco.org

Paloma Aguirre, County of San Diego
Joel Anderson, County of San Diego
Monica M. Steppe, Alt., County of San Diego
Kristi Becker, City of Solana Beach
Dane White, City of Escondido
John McCann Alt., City of Chula Vista
Chair Stephen Whitburn, City of San Diego
Marni von Wilpert, Alt., City of San Diego
Vice Chair Barry Willis, Alpine Fire Protection
Jo MacKenzie, Vista Irrigation
David Drake, Alt., Rincon del Diablo
Brigette Browning, General Public
Eileen Delaney, Alt., General Public

questions generated in its deliberations over two recent reorganization proposals in north county seeking detachment from CWA in favor of joining Eastern MWD in Riverside County.

LAFCO retains discretion in determining the appropriate scope of each municipal service review and currently does so through policy delegation to the Executive Officer. Nonetheless, all municipal service reviews must meaningfully address the following statutory factors:

- Growth and Population Projections
- Present and Planned Infrastructure and Service Capacities
- Adequacy of Services Relative to Community Needs
- Financial Standing to Provide Services
- Opportunities for Shared Facilities
- Accountability of Governmental Structure and Alternatives
- Any Other Factors Required by Local Policy
  - Environmental Justice (local policy)

DISCUSSION

The Committee will receive an update on San Diego LAFCO's highest work plan priority in 2025-2026 – a municipal service review of wholesale water service providers: CWA and MET. This project represents the first dedicated municipal service review prepared for the two wholesale water service providers with LAFCO staff being assisted by Dr. Michael Haneman with Arizona State University. The project's scope of work generally follows LAFCO's standard municipal service review format with the notable exception of extending the standard five-year timeline to 15 years. A summary of pending work to be completed on the project follows along with emerging topics of interest to the Committee.

MSR Progress + Emerging Themes

LAFCO staff, in collaboration with Dr. Michael Hanemann, is nearing completion of the municipal service review. The analysis focuses on the agency's wholesale water service function and evaluates governance, financial condition, and service delivery performance over a fifteen-year review period spanning Fiscal Years 2009 through 2023. The review also draws on input from the subject agencies' and their member agencies to capture emerging themes around long-term challenges and opportunities.

Water Supply Portfolio and Service Demands
An assessment of CWA's role in supplying roughly 80% of regional water needs through a diverse portfolio that includes imported water (via MWD and the Quantification Settlement Agreement), Colorado River transfers, and desalinated water from Carlsbad.

- The addition of desalination and San Luis Rey transfers has strengthened supply resiliency.

- Despite population growth, water demand continues to decline due to conservation and other factors.
- This decline has also resulted in excess treatment capacity, particularly at the Twin Oaks Valley Water Treatment Plant, generating operational costs without corresponding revenues.

Long-Term Planning Considerations
A review of how declining water demand intersects with local investments in potable reuse projects and other conservation measures.

- Water deliveries are projected to decline another 30% between 2025 and 2030.
- By 2035, potable reuse projects are expected to permanently reduce imported water sales by 115,000 acre-feet annually.

Financial Condition and Revenue Trends
An analysis of CWA's fiscal position shows pressures tied to declining sales, rising rates, and structural imbalances.

- In 2023, water sales fell 30%, producing a $74 million revenue shortfall—the lowest sales volume since 1983.
- Rates have escalated sharply: untreated water increased from $520/AF to $1,579/AF while treated water increased from $684/AF to $1,929/AF from 2008 to 2023.

Structural Imbalance and Reserves
A closer look at CWA's revenue structure and reserve position.

- Fixed costs account for approximately 87% of the budget, while fixed revenues represent approximately 28.5%.
- Heavy reliance on the Rate Stabilization Fund from 2019–2023 has reduced reserves to near the Board's minimum policy threshold. [1]
- The settlement agreement with MWD—tying conveyance charges to inflation and authorizing resale of conserved QSA water—is expected to provide new financial flexibility.

Governance and Representation
An examination of CWA's Board structure and equity considerations.

- Board voting power is based on historical financial contributions.
- As purchases decline, some agencies retain disproportionate voting influence relative to their present financial participation.
- The City of San Diego maintains roughly 42% of the voting power, reflecting its historical investments but raising equity concerns across the region.

[1] The CWA has a 150-day reserve policy.

Staff anticipate delivering a complete administrative draft report for CWA and MWD's internal review as early as October 2025. A complete draft for public circulation is expected to be ready as early as March 2026.

ANALYSIS

None.

RECOMMENDATION

This item is presented to the Committee for information and feedback with the opportunity to establish a sub-committee to review and provide feedback on the CWA-MWD document as it transitions towards a complete administrative draft.

ALTERNATIVES FOR ACTION

Alternative One (recommended):
Establish a sub-committee of no more than eight members to review the CWA-MWD MSR and provide feedback after a first administrative draft is delivered to the agencies.

Alternative Two:
Proceed without the establishment of a sub-committee.

PROCEDURES FOR CONSIDERATION

This item has been placed on the Committee's agenda for action as part of the business calendar. The following procedures are recommended:

1) Receive verbal presentation from staff unless waived.
2) Committee discussion and invite comments from interested audience members if any.
3) Consider the staff recommendation.

On behalf of the Executive Officer,



Priscilla Mumpower
Assistant Executive Officer