SAN DIEGO LAFCO EST. 1963
Local Agency Formation Commission
Regional Service Planning | Subdivision of the State of California

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Keene Simonds
Executive Officer

Holly O. Whatley
Commission Counsel

3a

AGENDA REPORT
Consent | Action

September 17, 2026

TO: Cities Advisory Committee

FROM: Erica Sellen, Committee Secretary

SUBJECT: Approval of Meeting Minutes for March 19, 2026

SUMMARY

The Cities Advisory Committee ("Committee") will receive action minutes prepared for the last meeting held on Thursday, March 19, 2026. The minutes are in draft-form and being presented for formal approval with any corrections identified by the Committee.

BACKGROUND

The Ralph M. Brown Act was enacted in 1953 and requires public agencies to maintain written records for qualifying meetings that are approved by the legislative body in open session.

DISCUSSION

This item is for the Committee to consider approving action minutes prepared by the Committee Secretary for the March 19, 2026 meeting consistent with the Brown Act.

ANALYSIS

The attached action minutes for the March 19, 2026 meeting accurately reflect the Committee's deliberations as recorded by the Committee Secretary. A video recording of the meeting has also been posted online at www.sdlafco.org/meetings.

RECOMMENDATION

It is recommended the Committee approve the draft action minutes prepared for the March 19, 2026 meeting as presented and consistent with Alternative One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to the Committee through a single motion:

Alternative One (recommended):
Approve the draft action minutes prepared for the March 19, 2026 meeting with any desired corrections or clarifications.

Alternative Two:
Continue to the next regular meeting and provide direction to staff as needed.

PROCEDURES

This item has been placed on the Committee's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Committee.

Respectfully,

Erica A. Sellen

Erica Sellen
Committee Secretary

Attachment:

Attachment: as stated

DRAFT
SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION
AD HOC CITIES ADVISORY COMMITTEE SPECIAL MEETING

MARCH 19, 2026

REMOTE and IN PERSON ATTENDANCE
- Consistent with SB 707 -
San Diego County LAFCO
2550 Fifth Avenue, Suite 725
San Diego, California 92103

1. 1:30 P.M. – CALL TO ORDER

Executive Officer Keene Simonds called the meeting to order at 1:36 p.m.

Item 1a
ROLL CALL

Committee Secretary Erica Sellen performed the roll call with the following attendance recorded. Twelve cities were represented and a quorum was accordingly confirmed.

Regular Members Present:

Carlsbad | Paz Gomez
Chula Vista | Tiffany Allen
El Cajon | Vince DiMaggio
Encinitas | Jennifer Campbell
Imperial Beach | Tyler Foltz
La Mesa | Lynnette Santos (left at 2:41 p.m.)
National City | Martin Reeder
San Marcos | Michelle Bender
Solana Beach | Alyssa Muto (joined at 1:53 p.m.)
Vista | John Conley

Alternate Members Present:

Del Mar | Clem Brown (voting)
Escondido | Chris McKinney (voting)

Regular Members Absent:

Coronado | Tina Friend
Del Mar | Ashley Jones
Escondido | Sean McGlynn
Lemon Grove | Lydia Romero
Oceanside | Jonathan Borrego
Poway | Chris Hazeltine
San Diego | Keith Corry
Santee | Wendy Kaserman

The following members of San Diego LAFCO staff were present at roll call: Executive Officer Keene Simonds; Assistant Executive Officer Priscilla Mumpower; Local Government Analyst I Joelle Burila; Local Government Analyst I Meghan Traynor; Communications Associate Aiden Velasquez; GIS Analyst Dieu Ngu; and Commission Clerk Erica Sellen serving as Committee Secretary. LAFCO Consultant Tom Kennedy was also present at the meeting.

Item 1b
PLEDGE OF ALLEGIANCE

Christopher McKinney, Escondido, led the Pledge of Allegiance.

2. AGENDA REVIEW

Executive Officer Keene Simonds stated Agenda Item No. 3 would be moved to after the Business Items. The Executive Officer also noted the meeting was being livestreamed and provided virtual housekeeping instructions for Committee members and information on public participation. He also provided updates on LAFCO's Commissioners and staff as part of the agenda review.

3. COMMITTEE MEMBER REPORTS (moved to after Business Calendar)

None.

4. CONSENT ITEMS

a) Approval of Meeting Minutes for September 18, 2025

The Committee considered draft summary minutes prepared for the last meeting held on September 18, 2025. Recommendation to approve as presented.

b) Progress Report on 2025-2026 Workplan

The Committee received an update on the adopted workplan and activities related to the 30 special projects scheduled for 2025-2026. Information only.

c) Legislative Report

The Committee received a legislative update on existing and anticipated bills affecting agency operations, both directly and indirectly, that are part of the second-year legislative session. Information only.

**

On motion by Martin Reeder (National City), seconded by Jennifer Campbell (Encinitas), the Committee approved the Consent Calendar, with all voting members present voting in favor except Paz Gomez (Carlsbad), who abstained. Roll call requested:

AYES:	Chula Vista, Del Mar, El Cajon, Encinitas, Escondido, Imperial Beach, La Mesa, National City, San Marcos, and Vista
NOES:	None
ABSENT:	Coronado, Lemon Grove, Oceanside, Poway, San Diego, Santee, and Solana Beach
ABSTAINING:	Carlsbad

The Commission Clerk confirmed the motion was approved 10-0.

5. BUSINESS ITEMS

a) Draft Workplan and Budget for 2026-2027

The Committee reviewed a draft workplan and budget for 2026-2027, which were tentatively adopted by the Commission at its March 2, 2026 meeting. Both items continue current priorities and funding levels with targeted enhancements. The draft workplan largely rolls forward the existing special project commitments from this fiscal year that are expected to remain active past July 1st, anchored by continuing high-priority municipal service reviews involving wholesale water service providers, healthcare districts, and SANDAG. The total budget – combining operating and non-operating units – is proposed to decrease overall by (8.2%) to $2.904 million in balanced expenses and revenues, largely attributable to the winddown of grant activities. The operating budget is set to increase 3.4% – or $90,379 – primarily driven by the addition of a ninth full-time position (Analyst I) and a preapproved cost-of-living adjustment, with costs partially offset through reduced consultant usage. Agency apportionments, however, are proposed to increase 18.7% – or $407,580 – over the current fiscal year, exceeding the growth in operating expenses and entirely attributable to eliminating reserves as offsetting revenues. Item was presented for review and feedback with the opportunity to forward specific recommendations for consideration ahead of final Commission action in May.

Staff presentation provided by Assistant Executive Officer Priscilla Mumpower.

Comments regarding the workplan were received from the following members:

- Alyssa Muto, Solana Beach
- Clem Brown, Del Mar
- John Conley, Vista
- Christopher McKinney, Escondido
- Lynnette Santos, La Mesa

No immediate comments from the Committee regarding the budget.

b) Development of Weighted Water Rate Comparisons
Presentation of Draft Report by Kennedy Water Consulting, LLC

The Committee received an update on the development of water rate comparator report underway by the Special Districts Advisory Committee with assistance from Kennedy Water Consulting, LLC and support from LAFCO staff. Water rates across San Diego County continue to rise, with variations among agencies often driven by factors not well understood by the public. In response to frequent discussions of water rate impacts during Municipal Service Reviews (MSR), the Commission requested LAFCO staff to conduct a study on water rates in the San Diego region. The Special Districts Advisory Committee led this effort to help the Commission and the public better understand why water rates vary among agencies, while also creating a diagnostic tool to inform future MSRs.

Staff presentation provided by Local Government Analyst I Joelle Burila and LAFCO Consultant Tom Kennedy.

BUSINESS ITEMS CONTINUED…

Item 5b Continued…

Comments were received from the following members:

- Christopher McKinney, Escondido
- Paz Gomez, Carlsbad

6. LAFCO EXECUTIVE OFFICER REPORT

None.

7. OPEN EXPRESSION

None.

8. ADJOURNMENT

The Cities Advisory Committee meeting was adjourned at 2:51 p.m.

Attest:

Erica Sellen
Committee Secretary