



SAN DIEGO LAFCO

EST. 1963
Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

OFFICERS

Chair Kristi Becker
City of Solana Beach

Vice Chair Barry Willis
Alpine Fire Protection

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AGENDA REPORT
Consent | Information

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County of San Diego

Joel Anderson
County of San Diego

Monica M. Steppe, Alt.
County of San Diego

Dane White
City of Escondido

John McCann Alt.
City of Chula Vista

Stephen Whitburn
City of San Diego

Marni von Wilpert, Alt.
City of San Diego

Jo MacKenzie
Vista Irrigation

David Drake, Alt.
Rincon del Diablo

Brigette Browning
General Public

Eileen Delaney, Alt.
General Public

ADMINISTRATION

Keene Simonds
Executive Officer

Holly O. Whatley
Commission Counsel

November 2, 2026

TO: Chair Becker and Commissioners

FROM: Erica Sellen, Commission Clerk

SUBJECT: Cities Advisory Committee |
Report on September 17, 2026 Meeting

SUMMARY

The San Diego County Local Agency Formation Commission (LAFCO) will receive a report on the September 17, 2026 meeting of its Cities Advisory Committee. The report is in the form of draft minutes and is presented for information only.

BACKGROUND

Cities Advisory Committee

San Diego LAFCO's Cities Advisory Committee (CAC) advises the Commission on developing and implementing its adopted workplan, with increasing input on municipal service reviews. All 18 cities in San Diego County are represented on the Committee by their city manager or designee, with moderator duties assigned to the Executive Officer. The Committee meets twice a year, typically in March and September, and is authorized by the Commission to meet remotely or in a hybrid format under Senate Bill 707 and Government Code Section 54953.8.6.

DISCUSSION

This item is for San Diego LAFCO to receive a report – in the form of the attached minutes – on the CAC’s September 17, 2026 meeting. Fourteen of 18 cities attended in a hybrid format. Two items highlighted the agenda: a discussion of the recently completed Carlsbad Subregion MSR, and LAFCO’s intention to restart work on a legislative proposal drawn from a 2024 U.C. Berkeley report. The first item, presented by Local Government Analyst II Michaela Peters, used the Carlsbad review as a working example of how staff approaches a city-focused MSR, from scoping and engagement through service evaluations and determinations. Time constraints prevented discussion of the second item. The proposal would authorize LAFCOs to initiate annexations or service extensions to address documented water and wastewater health and safety threats, with a focus on economically disadvantaged communities, and would expand public engagement in MSRs. Members expressed interest in a special meeting to take it up, and staff is coordinating availability.

ANALYSIS

None.

RECOMMENDATION

This item is presented to San Diego LAFCO for information only.

ALTERNATIVES FOR ACTION

None.

PROCEDURES

This item has been placed on San Diego LAFCO’s agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation unless otherwise specified by the Commission.

Respectfully,



Erica Sellen
Commission Clerk

Attachment:

- 1) DRAFT: Cities Advisory Committee Meeting Minutes – September 17, 2026

DRAFT
SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION
AD HOC CITIES ADVISORY COMMITTEE SPECIAL MEETING

SEPTEMBER 17, 2026

REMOTE and IN PERSON ATTENDANCE

- Consistent with SB 707 -
County Administration Center
1600 Pacific Highway, Room 302
San Diego, California

1. 10:00 A.M. – CALL TO ORDER

Executive Officer Keene Simonds called the meeting to order at 10:03 a.m.

**Item 1a
ROLL CALL**

Committee Secretary Erica Sellen performed the roll call with the following attendance recorded. Fourteen cities were represented and a quorum was accordingly confirmed.

Regular Members Present:

Chula Vista | Roy Sapa'u
Encinitas | Jennifer Campbell
Imperial Beach | Tyler Foltz
La Mesa | Lynnette Santos
National City | Martin Reeder (joined at 10:08 a.m.)
Oceanside | Jonathan Borrego (left at 11:20 a.m.)
Poway | Tracy Stevens
San Diego | Dave Rolland
Santee | Wendy Kaserman
Solana Beach | Alyssa Muto
Vista | John Conley

Alternate Members Present (voting):

Del Mar | Clem Brown
Escondido | Chris McKinney
San Marcos | Isaac Etchamendy

Regular Members Absent:

Carlsbad | Paz Gomez
Coronado | Tina Friend
Del Mar | Ashley Jones
El Cajon | Vince DiMaggio
Escondido | Sean McGlynn
Lemon Grove | Tony Winney
San Marcos | Michelle Bender

The following members of San Diego LAFCO staff were present at roll call: Executive Officer Keene Simonds; Assistant Executive Officer Priscilla Mumpower; Analyst II Michaela Peters; Analyst I Joelle Burila; Analyst I Meghan Traynor; Communications Associate Aiden Velasquez; and Commission Clerk Erica Sellen serving as Committee Secretary. LAFCO Consultant Adam Wilson was also present at the meeting.

Item 1b

PLEDGE OF ALLEGIANCE

Executive Officer Keene Simonds led the Pledge of Allegiance.

2. AGENDA REVIEW

Executive Officer Keene Simonds provided an overview and stated no changes were needed to the agenda. He highlighted Agenda Item No. 4a. He also provided instructions for Committee members and the public on how to comment.

3. CONSENT ITEMS

a) Approval of Meeting Minutes for March 19, 2026

The Committee considered draft summary minutes prepared for the last meeting held on March 19, 2026. Recommendation to approve as presented.

b) Report on Adopted 2026-2027 Workplan

The Committee received a report on the adopted workplan and activities related to the 30 special projects scheduled for 2025-2026. Information only.

c) Legislative Report

The Committee received an update on legislation relevant to the Commission's oversight and related interests - tracked by LAFCO staff during the 2025-2026 State Legislative Session. Information only.

d) Approval of 2027 Meeting Calendar

The Committee considered approving its regular meeting schedule for the 2027 calendar year. Recommendation to approve biannual meetings on the third Thursday of March and September 2027.

★★

On motion by Martin Reeder (National City), seconded by Jennifer Campbell (Encinitas), the Committee unanimously approved the Consent Calendar.

4. BUSINESS ITEMS

a) Final Report | Municipal Service Review on the Carlsbad-Encinitas Region (Part I: Carlsbad Subregion): City of Carlsbad and Carlsbad Municipal Water District

The Committee received a presentation on the final Municipal Service Review (MSR) for the Carlsbad Subregion, accepted by the Commission at its June 15, 2026 special meeting. The MSR fulfills LAFCO's statutory responsibility to independently evaluate the availability and performance of public-serving services relative to community needs and make related determinations. The report covers two agencies under LAFCO's jurisdiction: the City of Carlsbad and its subsidiary district, the Carlsbad Municipal Water District (CMWD). The item is presented as a practical preview for

BUSINESS ITEMS CONTINUED...

Item 4a Continued...

member cities ahead of their own upcoming MSRs, with Carlsbad serving as a working example of how LAFCO approaches a city-focused review, from agency engagement and data collection through service evaluations and written determinations. The Committee is invited to share feedback on the approach, including what members find useful, what they would like to see done differently, and why. Committee input will be considered in scoping and preparing future city MSRs.

Staff presentation provided by Analyst II Michaela Peters.

Comments were received from the following members:

- Jonathan Borrego, Oceanside
- Wendy Kaserman, Santee
- Alyssa Muto, Solana Beach
- Chris McKinney, Escondido
- Clem Brown, Del Mar
- Dave Rollan, San Diego
- Jennifer Campbell, Encinitas
- Isaac Etchamendy, San Marcos

b) Legislative Proposal Update | UC Berkeley Initiative

Due to time constraints, this Agenda Item was not heard by the Committee.

Executive Officer Keene Simonds stated this Agenda Item would be emailed to Committee members for their feedback. He also noted a special meeting could be held to discuss this Agenda Item before being heard by the Commission.

c) Adopted Rolling Five-Year Study Schedule

The Committee received an update on the Commission's rolling five-year study schedule. The update follows the Commission's action in August 2026 to advance the existing schedule by one year, resetting the planning horizon to FY 27 through 31 to maintain alignment with the adopted FY 2026-2027 workplan, while also incorporating refinements based on recently completed studies, prior Commission direction, and evolving service delivery models. Information only.

Staff presentation provided by Assistant Executive Officer Priscilla Mumpower.

Comments were received from the following members:

- Wendy Kaserman, Santee
- Lynnette Santos, La Mesa

5. COMMITTEE MEMBER REPORTS

None.

6. LAFCO EXECUTIVE OFFICER REPORT

None.

7. OPEN EXPRESSION

None.

8. ADJOURNMENT

The Cities Advisory Committee meeting was adjourned at 11:23 a.m.

Attest:

Erica Sellen
Committee Secretary